



Town of South Hadley

BOARD OF APPEALS

TOWN HALL - ROOM 204
SOUTH HADLEY, MA 01075

Notice of Administrative Appeal

Time for acting on this administrative appeal will not commence until all items on this appeal form are complete.

APPELLANT—

Appellant's name: _____

Appellant's address: _____

Appellant's phone #: _____

OWNER—

If the appellant and owner are not the same person, the following must be completed:

Owner's name: _____

Owner's address: _____

Owner's phone #: _____

The owner hereby appoints _____ (name of person appointed) to act as agent for purposes of submitting and processing this administrative appeal.

Date: _____

Owner's signature

TITLE TO THE PROPERTY—

The owner's title to the land that is the subject matter of this administrative appeal is

derived from deed/will/other of _____
dated _____, and recorded in _____

Registry of Deeds, Volume _____, Page _____

Or as Land Court Certificate of Title No. _____

Registered in _____ District, Volume _____, Page _____

ASSESSOR'S RECORDS—

The land shown on the plan is located on Map _____, Lot _____ of the

Assessor's records and has an address of _____.

ZONING REQUIREMENTS—

The land is located in the _____
zoning district.

THE PLAN (if Applicable)

Title of plan: _____

Drawn by: _____

P.E. or surveyor's registration #: _____

Date of plan: _____

THE GROUNDS—

Explain grounds for your appeal and explain why the board should find in favor of your request for relief: _____

Signature of appellant: _____ Date: _____

Received by Town Clerk on: _____ (date)

Filing fee paid \$ _____

Signature of Town Clerk: _____

Reference: *The Zoning Guidebook 2004*, Carol Rolf, Esq., for the Massachusetts Federation of Planning and Appeals Boards.