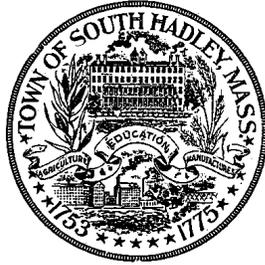


TOWN OF SOUTH HADLEY



JENNIFER L. WOLOWICZ
Assistant Town Administrator
Telephone (413) 538-5017
Fax (413) 534-1041

116 Main Street, Suite 103, South Hadley, Massachusetts 01075-2896
jwolowicz@southhadleyma.gov

Personnel Report

April 15, 2014

To: Selectboard
From: Jennifer L. Wolowicz, Assistant Town Administrator

The Town Administrator, Payroll & Benefits Coordinator and myself met with a representative from TWO, which is a collaboration between HCC & STCC and was created in an effort to address workforce needs in our region. They are responsible for identifying, developing and providing return on investment workforce solutions for individual employers as well as the region. We are considering utilizing their services to assist us in the Professional Development Day programs as well as other trainings for our staff.

Seasonal recruitment began for Ledges and the DPW as we are getting closer to the warmer weather, I hope! We have had a good response of applications and will continue to recruit throughout this month.

We have begun a search for a new Building Commissioner and in the interim Charlene Baiardi will serve as our Acting Building Commissioner. Charlene has done a tremendous job working for us in her capacity as the Assistant Building Commissioner and we are confident that she will continue to do so in this new role.

Respectfully,

Jennifer L. Wolowicz
Assistant Town Administrator, South Hadley