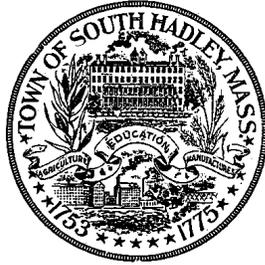


TOWN OF SOUTH HADLEY



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Personnel Report

August 6, 2013

To: Selectboard
From: Jennifer L. Wolowicz, Assistant Town Administrator

We have reduced our EAP cost by over \$4,000 by utilizing the MIIA/AllOne Health EAP program that is included under the new property & liability coverage with MIIA to provide services to our employees including the school department employees. We also have access to professional development trainings for our employees that we will be utilizing over the next year.

An update was completed of our Personnel Policy Manual and the changes were explained at our professional development day in June. The Personnel Policy update was a collaborative effort between the TA, Town Counsel, Labor Counsel, Personnel Board and myself. Administration believes that it is a more concise document that tightens benefits for non-union employees and set the direction for future negotiations with CBU's.

Respectfully,

Jennifer L. Wolowicz
Assistant Town Administrator, South Hadley