

**SELECTBOARD MEETING
TUESDAY, JUNE 16, 2015
SELECTBOARD MEETING ROOM – 7:00 P.M.
AGENDA**

Note: Not all the topics listed in this notice may actually be reached for discussion. In addition, the topics listed are those which the chair reasonably expects will be discussed as of the date of this notice.

1. CALL TO ORDER
2. APPROVAL OF MINUTES *June 2, 2015 Regular Selectboard Meeting*
3. ANNOUNCEMENTS/OPEN FORUM
4. CONSENT AGENDA
 - A. One Day Beer and Wine License Requests:
 - Joan Grenier, for Odyssey Bookshop – June 23, 2015 – Odyssey Bookshop, 9 College Street
5. APPOINTMENT CANDIDATE INTERVIEWS
 - A. Amy Foley – Registrar of Voters
 - B. Carlene Hamlin – Council on Aging
 - C. Kyle Steinbock – Golf Commission
6. 7:30 P.M. – Change of Manager Application, Anthony’s Dance Club, Inc., d/b/a Centerfold Anthony’s
7. NEW BUSINESS
 - A. Ledge’s Golf Manager Report
 - B. Deed to Accept Bare Mountain Parcels for Conservation Purposes
 - C. Request to Convert Ex-Officio, Non-Voting Cultural Commission Positions to Full Members
 - D. FY 2016 Annual Appointments
8. RESIGNATIONS/APPOINTMENTS
9. OTHER BUSINESS
 - A. Agriculture Commission
 - B. Town Hall Use Policy (draft)
 - C. Town Administrator’s FY 16 Performance Based Evaluation
 - D. Selectboard Policy
 - E. Summer Schedule July 21, August 11, suggested dates
10. ADJOURN

**SELECTBOARD MEETING
TUESDAY, JUNE 2, 2015
SELECTBOARD MEETING ROOM – 7:00 P.M.
MINUTES**

Present were Members: Chair Francis J. DeToma, Vice Chair Ira J. Brezinsky, Clerk Bruce C. Forcier, Sarah Etelman and John R. Hine; Town Administrator Michael J. Sullivan.

Chair DeToma called the meeting to order at 7:03 p.m., noting that all members were present.

1. APPROVAL OF MINUTES

SB Member Brezinsky moved to approve the minutes of May 5, 2015 and May 19, 2015. Mr. Forcier seconded. The motion passed unanimously 5:0.

2. ANNOUNCEMENTS

This Saturday, June 6th, 2015, there will be safety fair at St. Patrick's Church at 30 Main Street from 9 a.m. to noon, SB Member Forcier announced. A number of organizations will be present to provide information on products and services. Participating organizations include the Council on Aging, the Department of Children and Family Services Foster Care Division and the Hampshire County Sheriff's Department. Also, the Lion's Club Eye Screening Mobile will be on site and the South Hadley Police Department will be available to install and check child safety seats.

This Thursday, June 4th from 10 a.m. to 2 p.m. there will be free car seat checks by the South Hadley Police Department at the Second Baptist Church at 589 Granby Road, SB Member Etelman added. She reminded residents that the town is still looking for volunteers to serve on numerous volunteer boards and committees. People can find a list of boards with vacancies on the Selectboard page of the town website. She would love to see folks that haven't been involved before get involved and those already involved stay involved, she remarked.

Saturday, June 6, 2015 is the monthly meeting of the South Hadley Falls Neighborhood Association (SHFNA) from 10 a.m. to noon at the library, Chair DeToma reminded. And, tomorrow at Hampshire College, Tree City USA will be having a forum and award ceremony. Chair DeToma said he would be attending with Tree Warden Chris Ryan to accept an award on behalf of South Hadley for having earned the designation of 'Tree City USA' for 20 consecutive years.

3. OPEN FORUM

Chair DeToma asked if anyone wished to address the Selectboard under open forum.

Robert S. Berwick of 22 East Red Bridge Lane informed those present that it was announced at last night's Library Trustees meeting that Texon Park is now open.

SB Member Brezinsky reminded residents that FallsFest is less than 60 days away. Organizers are interested in recruiting volunteers to work on subcommittees. Subcommittees are responsible for various aspects of event preparation ranging from food coordination to scheduling activities. The next regular meeting of the organizing committee is June 15th here at Town Hall. Organizers are also soliciting volunteers to simply volunteer for the day; last year they had 125 volunteers. To get involved, he encouraged people to contact him or other committee members. The musical line-up is now complete with the two headline acts being NRBQ and Marcia Ball from New Orleans.

4. CONSENT AGENDA

A. One Day Beer and Wine License Requests:

- **Imad Zubi, MHC Conference Services – June 8, 9, 10, 11, 2015 – Chapin Auditorium (Gordon Research Conference)**
- **Imad Zubi, MHC Conference Services – June 15, 16, 17, 18, 2015 – Chapin Auditorium (Gordon Research Conference)**

- Robert Adam, Owner – June 11, 2015 – Tower Theaters, 19 College Street
- Robert Adam, Owner – June 25, 2015 – Tower Theaters, 19 College Street
- Ira J. Brezinsky for Music and Arts South Hadley, Inc. – July 25, 2015 - FallsFest

B. Application by Farmer Winery (Mount Warner Vineyards) for License to Sell at a Farmer’s Market

Chair DeToma reviewed the contents of the consent agenda, asking if any member wished to pull an item off for separate discussion. SB Member Brezinsky asked to consider the FallsFest One Day Beer & Wine License separately since he intended to abstain.

SB Member Etelman moved to accept first four items of the consent agenda. SB Member Brezinsky seconded. The motion passed unanimously 5:0.

Upon motion made and seconded, a motion to approve a One Day Beer and Wine License for Ira J. Brezinsky on behalf of Music and Arts South Hadley, Inc. for FallsFest passed 4:0 with one abstention (SB Member Brezinsky).

5. APPLICATION BY FARMER WINERY

SB Member Etelman explained that the permit allows the applicant (Mount Warner Vineyards of Hadley) to sell bottled wine at the weekly Farmer’s Market.

SB Member Brezinsky moved to approve application. SB Member Forcier seconded. The motion passed unanimously 5:0.

6. DOG DANGEROUSNESS PUBLIC HEARING

At 7:15 p.m. Chair DeToma opened the public hearing. He read aloud a letter from Health Director Sharon Hart to Heidi Levreault, owner of two golden retrievers named Milo and Barkley. The letter notified Ms. Levreault of the public hearing to address two separate incidents involving aggressive attacks by her dogs.

Mr. Sullivan asked Animal Control Officer Shawn O’Brien and Ms. Hart to give an overview of the issues. Chair DeToma administered an oath requiring them to swear that their testimony would be true and accurate.

On April 13, 2015, a second act of aggression involving Ms. Levreault’s dogs Milo and Barkley occurred against two dogs owned by **Judith M. Dubuc of 41 Lincoln Avenue** - Cece and Junior, Mr. O’Brien reported. Milo and Barkley attacked Cece on a conservation trail causing severe injury. This was the second time Mrs. Dubuc’s dogs were attacked by Ms. Levreault’s dogs, he said. He would definitely endorse following state recommendations for handling dangerous dogs. M.G.L. Chapter 140, Section 157 allows town officials to label dogs as dangerous and to take steps to control them up to and including euthanization, he explained.

The previous incident happened December 16, 2014. On April 13th, a different person was walking the dogs; it was not the owner, he noted.

Heidi Levreault was sworn in. She was present for the first incident and did have her dogs leashed, she stated. The dogs did run up to Cece but there was minimal damage. During the 2015 incident, unfortunately, she was away on vacation and had hired a 17-year old dog walker, Sam. She has had no issues with her dogs, she claimed. She deeply apologizes to Mrs. Dubuc; she is going to pay the medical bills for the dog and doesn’t want any animal to be injured, she stressed. She has had her dogs leashed since the 2014 incident. The dog officer asked her to get harnesses for them, so she did, and she also got them muzzles. She also no longer has anyone under 18 walk the dogs. She is the only one who walks her dogs at this point or they stay in the yard. Her yard is fenced in with wire so they can’t dig. She has a three-year old grandson and has videos with him with both dogs. She doesn’t want to see any animal hurt; she does apologize, she repeated. If Mrs. Dubuc didn’t want her walking them in the conservation area anymore; she wouldn’t.

She referred to letters from vets attesting to the dogs' behavior. The dogs are brothers, over two years old, and they play very rough together. She will comply with whatever the board wants; what she doesn't want is her dogs put down, she entreated. She reiterated her apologies, adding that both dogs have had rabies vaccinations and are licensed.

Chair DeToma swore in Judy Dubuc of 41 Lincoln Avenue, the owner of the dogs that were attacked.

She has made it clear to Shawn that she doesn't want the dogs put down but that she wants to be treated fairly by Heidi; she wasn't treated fairly back in December, Mrs. Dubuc asserted. She doesn't want the dogs put down but she does want them restrained, she clarified.

The attack has been a financial burden to her and has required people to come to the house to medicate her dog's eyes. The dog may never be able to close its eyes again and requires drops four times a day, so the injuries were extensive this time.

Mr. Brezinsky asked Mr. O'Brien and Ms. Hart if the recommendation applies to one or both dogs.

Both of the dogs attacked and it was not possible to tell which did the most damage, so his recommendation is for no one under 18 to walk the dogs, for the dogs to be confined to the property within a fenced area and for the dogs to be muzzled if they do leave the property, Mr. O'Brien responded.

When asked if it was common to have multiple attacks involving the same dogs, Mr. O'Brien acknowledged that it was unusual for dogs to meet up for a second incident. The first incident was very minor resulting in only minor stitches. The damage was a lot worse in the second incident, he confirmed.

SB Member Brezinsky asked if it would be up to the Animal Control Officer to decide if any further action is needed.

If a third incident were to happen it would be grounds for going forward with euthanization, Mr. O'Brien said. The owner has been very compliant. There would be another hearing in the case of a third incident, he confirmed. With euthanization, the owner has a right of appeal, he added.

SB Member Etelman moved to close the hearing. Mr. Brezinsky seconded. The motion passed unanimously 5:0.

SB Member Hine moved to adopt the recommendations of the animal control officer. SB Member Etelman seconded. The motion passed unanimously 5:0.

7. CAPITAL PLANNING COMMITTEE (CPC) PRESENTATION OF CAPITAL PROJECTS FOR FY 2016

CPC Chair Ted Boulais and members John Kelly, Forrest Price and Nancy Knadler were in attendance.

At a Special Town Meeting in 2014, Town Meeting approved a method of funding capital projects referred to as a 'rolling debt mechanism,' Chair Boulais explained. The borrowing authorization called for the Capital Planning Committee to review projects and make recommendations to the Selectboard for its action/approval. Per the terms of the bonding, projects to be funded through this mechanism were not intended to be subject to Town Meeting votes on an item by item basis. However, at the Annual Town Meeting, as indicated by the failure of a vote to approve a transfer from capital stabilization, it appeared that there was a problem with the process; i.e. - a lot of Town Meeting members were not pleased that they did not have a chance to weigh in on each individual project, he related.

Joan Rosner arrived at 7:33 p.m.

Tonight's meeting was prompted by a suggestion that the Capital Planning Committee have its own public hearing to present the projects individually and to allow people to weigh in, he concluded.

Town Meeting turned down a transfer of \$343,400 from capital stabilization to fund the FY 2016 capital plan, he reminded. As a result, CPC members went back to consult with department heads and the Town Administrator and to review the program for additional cuts. The first two items deleted were the purchase of two police cruisers for \$76,000 and the purchase of a pick-up truck for the Parks Division for \$40,000. While these items qualify for review as capital projects, none qualifies for funding through the rolling debt mechanism since their maximum useful life is not long enough, he explained. In consultation with the CPC, the School Department made the decision to defer repair of the Michael E. Smith Middle School (MESMS) pool deck for a savings of \$275,000. The engineer's report on the pool deck states that the deck is in good to fair shape so they are not looking at the possibility of catastrophic failure or any other serious problem by delaying the project. The School Department has a number of projects on its plate, so he expressed the opinion that this was something that wouldn't have been touched for some time anyway. He expects projects that are postponed to come back for approval at a future Special Town Meeting, he stressed.

With the cuts as described, the CPC accommodated the loss of funds from capital stabilization while retaining the remaining projects with funding from rolling debt, he concluded.

Members asked questions and offered comments. SB Member Brezinsky pointed out that this method of funding and its schedule is different from what has been done in the past. \$7.5 million of rolling debt being funded over a period of 10 years is an entirely different way of looking at capital planning, he noted. The pool deck was not scheduled to come up until next year but, under the new funding mechanism, there will be \$2.5 million of borrowing in Year 1 and no borrowing in Year 2 so the expectation is that the \$2.5 million borrowed in Year 1 will not all be spent within a 12-month period. The CPC's recommendation is to fund the whole group of projects but the expectation is not necessarily that all projects will be completed in one fiscal year, he clarified.

Mr. Boulais reviewed the remaining items on the capital project list as follows:

- **Commercial stove with fire suppression for the Council on Aging - \$12,000**
- **One (1)-ton, four (4)-wheel drive dump truck with plow to replace DPW truck #6 - \$50,000**
- **One (1)-ton, four (4)-wheel drive truck with plow to replace Parks Division truck #35 - \$50,000**
- **Rebuild of MESMS entrance to enhance security – plans call for redesigning the entrance to create a secure vestibule with a teller window to allow employees to buzz visitors in with electronic locks – this project will be followed by projects at Mosier Elementary and the high school - \$70,400**
- **Replace two sections of roof at Mosier school – \$610,000**
- **Replace hot water tank at MESMS – current hot water heater is 16 years old and in okay shape - \$200,000**
- **SHHS – install artificial surface at Memorial Field - \$900,000. This item will be specifically addressed later in the meeting, Mr. Boulais advised.**
- **Replace two boilers in Town Hall - \$60,000. There have been some issues with maintaining heat at an acceptable level, he noted.**

He reviewed the following items to be funded through enterprise funds:

- **Four (4)-wheel drive pick-up with plow and utility body to replace DPW truck #3 dedicated to WWTP - \$40,000**
- **Three-quarter (¾) ton, four (4)-wheel drive pick-up with plow to replace DPW truck #23 dedicated to solid waste division - \$35,000**
- **Secondary clarifier gear box replacement - \$120,000**
- **Upgrade motors in aeration tanks from 50 horsepower (hp) to 100 hp - \$30,000**
- **Judd Brook interceptor sewer pipe lining replacement – \$1,000,000. Workers will insert a new liner to restore the integrity of the pipe. This project will be financed through a special borrowing from a state revolving fund but principal and interest payments will be made with WWTP receipts.**
- **Live video broadcast equipment for cable access at public library - \$15,000**

This is the first year the capital committee has reviewed Chapter 90 projects, Mr. Boulais continued. Of \$2.5 million to be borrowed, \$500,000 will be dedicated to rebuilding roads and sidewalks. Coupled with available Chapter 90 funds, town officials are looking at making \$2.5 million dollars worth of road infrastructure upgrades.

Bob Robertson of 11 Stanton Avenue commended the CPC for a very good presentation through its chair - exactly the kind of explanations citizens very much needed. He asked when the Selectboard would make its final recommendation.

Once members hear questions and comments they will vote to accept or not accept the CPC report, Mr. DeToma said.

This is very much the type of meeting he hopes town officials will have before the next Annual Town Meeting, Mr. Robertson said. Giving residents the opportunity to hear just what they have heard is "all to the good," he suggested.

ARTIFICIAL TURF

The School Department initially brought the proposal to the CPC to replace the grass surface at Memorial Field, Mr. Boulais related. When CPC members first opened the conversation, the number in the capital plan was something like \$225,000. One of CPC members' first questions was 'what do we get for \$225,000?'

Recognizing the deficiencies up at the field, they were a little concerned that \$225,000 was not sufficient to remedy the situation and asked the School Committee to do more research, he shared. They also asked Andy Rogers, the head of the Recreation Department, to become involved and to educate the CPC on the town's field needs and the proper way to address some of the deficiencies. They have identified deficiencies with drainage and there are dirt patches everywhere, especially where the goals are, he elaborated.

Mr. Rogers came back with some answers as to the real cost of replacing the field. Consultants from Gale Associates estimated the minimum cost to resurface a natural field as \$350,000. CPC members were also informed that the field is way too small for soccer and not the correct size for other sports. Another aspect of a grass field is the continual need to upgrade and replace it. The suggested replacement schedule for a grass field is every six years. If other fields are available for use, this is a viable option, but South Hadley does not have that flexibility, he pointed out.

As a result of these findings, members began to consider an artificial surface. A cost comparison showed that the upfront cost is quite a bit higher (\$900,000), but as the cost was compared over 15 years, the numbers balanced out since a natural surface field has to be rebuilt every six years and continually maintained, he presented. The benefit is really seen when the time frame is extended out to 30 years; even with the cost of replacing the carpet on an artificial field, the artificial surface begins to look far better financially than the natural turf. There are also intangible costs associated with natural grass, such as the need to shut the field down for long periods of time, he added.

Some of the benefits of artificial turf are a safer playing surface and much greater amount of play, Mr. Boulais continued. New surfaces are not like the old-style Astro Turf. The artificial turf is a carpet on top of compacted soil filled with silicon and rubber; it is much better for the athletes and much better on the body, he contended. With respect to playing time, athletic coaches can move all varsity and youth sports onto the main field which will allow time for other sports fields to be rested, rejuvenated and treated properly. Putting an artificial surface on one field benefits the remaining grass fields, he noted.

HEALTH ISSUES

Through the decision-making process, health issues related to artificial turf and the crumb rubber infill used in its fibers were brought to their attention, Mr. Boulais continued. Such issues "almost derailed the project" within the committee, but members asked questions and received information. Mr. Rogers filled them in with copious amounts of health studies which he believes were e-mailed to Town Meeting members. Two stand out; one from the state of Connecticut and one from the state of Massachusetts issued this year (2015). He cited excerpts from the Connecticut report, noting that the state performed air-monitoring tests just above the playing field and on individuals. The conclusion of studies

conducted in Connecticut and elsewhere is that there is very low exposure potential, less than from typical sources of outdoor air pollution.

“The current news reports of a list of soccer players with cancer does not constitute a correlation or causality and thus raises a concern that currently lacks scientific support,” Mr. Boulais quoted. The background level of chemicals in urban and suburban air from heating sources and automobile traffic are more significant sources of airborne carcinogens, the Connecticut Department of Public Health letter reported. The State of Connecticut is satisfied with the health aspects of artificial turf, he concluded.

In its report issued in March to the Town of Medway, the Massachusetts Department of Public Health (MA DPH) cited a study by the California Office of Environmental Health Hazard Assessment (CA OEHHA) and a study by researchers at Rutgers Medical School in New Jersey. Rutgers researchers tested levels of rubber in simulated body fluids (digestive fluids, lung fluids and sweat). “They concluded that exposure opportunities to turf contaminants were not associated with elevated health risks and suggested that their findings were consistent with other studies available at the time,” Mr. Boulais quoted from the report.

The MA DPH letter cites other studies, concluding with the statement, “In summary, the scientific literature continues to suggest that exposure opportunities to artificial turf fields are not generally expected to result in health effects,” Mr. Boulais advised.

“Ultimately, our committee was satisfied that our health concerns had been addressed,” he commented. Members maintain that an artificial turf field is a viable and proper solution and fits within the town’s capital budgetary requirements, he concluded.

Mr. Rogers gave a Powerpoint presentation, adding brief explanatory comments. “We don’t have enough fields; we’ve been asking for fields for years; we abuse the fields that we have,” he opened by stating. He referred to the fact that sports offerings have expanded from traditional football and soccer in the fall and baseball and softball in the spring to include lacrosse, spring soccer and a variety of other sports. Current field conditions are unsafe and embarrassing to the community, he continued. He referred to the competition for students engendered by school choice, noting that a beautiful turf field is an asset to the community.

The Town Farm field is presently “a mud pit” and next week will turn into “a sand pit,” he related. He presented a list of communities with artificial turf, noting that Longmeadow - which installed a new grass field three years ago - is in the process of going to artificial turf. All the colleges have artificial turf fields. Mount Holyoke College has one, and the University of Massachusetts - one of the top agricultural schools in the country - has four or five artificial fields on its campus. Half the NFL teams have turf.

The current use of the field consists of 10 to 12 high school football games, 20 youth games, two field hockey night games, two soccer games per gender and four lacrosse games every spring – two boys’ and two girls’. The dirt conditions shown in pictures are the result of approximately 50 games and a handful of practices.

“That’s the pounding the field takes with that limited use,” he observed.

Among the benefits of turf are the fact that it is only degraded by sunlight and use does not wear it down, he continued. He expressed the opinion that the town can get about 2,000 hours of play a year on an artificial field. Teams can play in all weather conditions and, in the summer, when the field is presently shut down, summer camps and adult programs can use the field. He cancelled every sporting event in town today due to rain, he noted. Turf can be played on in rain and snow and sleet; weather does not have an impact on it. The presence of an artificial field ‘puts less of a burden on other town fields,’ he corroborated.

In New England, grass grows in May and September; right in the middle of lacrosse and at the start of soccer, field hockey and football season, he pointed out.

The change to artificial turf would allow the Recreation Department to add more programming and even to rent out the field in summer months. They have requests all the time to add adult sports, he commented. The artificial field would also be a centralized facility for high school sports programs. The ability of sports teams to have all games at the high school with the presence of the athletic trainer and the locker facilities is a benefit, he suggested.

Referring to his coaching staff, Mr. Rogers commented that, “these people work hard, and they deserve a better field to do their craft on. “

Very low maintenance is required for a turf field, he noted, adding that the town already has the equipment needed. It needs to be groomed about three times a season, he acknowledged. The ‘shut down’ period associated with turf is only six weeks while reseeding natural grass involves a two-year shutdown. When the field was reseeded in 2001/2002, his brother didn’t play at home his whole senior year; his team was known as the ‘road warriors,’ he recounted. When playing away, teams also have bus expenses and a loss of revenue (concessions and gate). The Parks Department will save some money that can be applied elsewhere, he volunteered.

With regard to longevity, artificial fields are guaranteed for eight years, but the City of Holyoke’s artificial field is on Year 14 and so is UMass-Lowell’s.

With regard to health concerns, as recreation director, he would be crazy to pitch something to residents that causes cancer. His job is to keep people fit and to provide recreational opportunities, and his department does a great job of that. There is no study that links cancer to the crushed rubber infields. There are two places in town that have crushed rubber in their facilities: Mount Holyoke College and the Beachgrounds Park.

He contacted the Massachusetts Office of Health and Human Services for a directive but was told that they were so overwhelmed by requests from towns due to media reports that they are referring them to previously-issued letters to Medway, Concord, etc. Referring to a posted report, the MDPH/BEH emphasizes the importance of common sense, he stressed. MDPH/BEH suggests washing hands after playing on the field and before eating and taking off shoes before entering the house to avoid tracking in any crumb rubber particles, he elaborated.

“If you use common sense, wash your hands, take a shower and don’t eat the crumb rubber, there is no evidence that these surfaces have any tie to anything negative,” he remarked.

With regard to alternative infill products besides crushed rubber, all are more expensive, adding up to \$100,000 to initial cost, he reported. They do have some negative impacts; i.e. – corn husks freeze in cold temperatures.

The Recreation Commission, School Department, Capital Planning Committee and Appropriations Committee have all approved this project; we are looking for the Selectboard to do so tonight, he concluded.

Mr. Sullivan clarified that the Appropriations Committee approved the transfer of funds from Capital Stabilization but did not specifically vote to approve the artificial turf field.

PUBLIC COMMENT

Winston H. Lavallee of 7 Spruce Run identified himself as a Town Meeting member who spoke in favor of delaying approval of the project at the Annual Town Meeting on several grounds, the primary one being alleged health effects. Since then he has done a bit more research and has read Mr. Sullivan’s store of articles on the subject. It looks like most reports favor the safety of artificial turf but with some cautions, especially with regard to exposure for young children, whose neurophysiology is undeveloped. Research also seems to show that artificial turf may be safer than natural turf as far as major bodily injury is concerned with the exception of foot, knee and lower leg sprains, he related.

He referred to a hand-written summary of issues regarding the use of artificial turf which he offered to provide to town officials. With respect to the crumb rubber base, far as he could gather, it poses minor or no health risks, he presented. There have not been documented cases of injury from ingestion of the rubber or from its contact with the skin. The release of hydrocarbons into the air was not measurable, and there was no concern about the release of sludge or oil; in fact, the turf was considered likely to pick them up. As far as erosion, artificial turf is stable but does need very good drainage, he related. The scare of bacteria has not been supported. Of 82,000 brain injuries per year, the rate was 47% less cranial and cervical injuries and 55% less spinal injuries on artificial turf, he shared. That's a very good statistic, he observed.

With respect to dangerous chemicals – lead, benzene and aromatic hydrocarbons - the turf does contain some but in very small amounts, he continued. Regarding additional heat from the turf, in hot weather, the turf may reach 130 or more degrees. Thus, there would have to be limited use in very, very hot weather. While this will likely not affect football season, it will have to be carefully watched, he confirmed.

With respect to special field areas like goals, goalies may be exposed to cuts and scrapes leading to absorption of the turf particles. Regulatory agencies, including the Environmental Protection Agency (EPA), suggest more research needs to be done on artificial turf. Use by pre-school, grade school and middle school children should be limited, he stressed.

An NFL study and safety panel found knee and ankle sprains were 22% to 67% more common on artificial turf. Some cities and towns have declined to use artificial turf but, as has been pointed out, many local communities have done so.

In summary, his initial reservations have pretty much been answered and he believes it is a safe process but there are some concerns that should be kept in mind, especially with regard to young children. He urged members to use as much care as possible [in reaching a decision].

Michael A. Rosner of 9 Sycamore Parc identified himself as a Town Meeting member and member of the Board of Health but stressed that he was speaking as an individual and not a representative of the health board. He stressed that clusters of cases are extremely common and that the cases cited repeatedly in reports were collected by a state of Washington soccer coach with no epidemiological training. The incidence of the various cancers, which are unrelated to one another, is most likely much lower than in the general population, he suggested.

“One has to be very, very careful in looking at clusters,” he remarked. He compared the cluster identified by the soccer coach with the cluster of lung cancers originally associated with smoking. The difference is that reports of soccer players getting cancer from artificial turf have been around for over ten years and yet, unlike smoking, the association with cancer is *not* becoming clearer and clearer.

He noted that there are no reports of other athletes such as football players with increased incidences of cancer even though these players are ‘down in the dirt.’

Various health departments have made reports and these have not implicated artificial fields in cancer or other diseases. To his knowledge, there are no reports of young children getting cancer from running across artificial fields, and young children generally do not play football and probably shouldn't.

Michael C. Gauthier of 116 Alvord Place, a physical education teacher at Mosier Elementary School and former town Recreation Director, said he was very impressed with the presentation. Speaking as an advocate for field turf, he noted that, if the town invests money in grass and has a pristine field, it lasts for one day and then breaks down drastically after that. He has had the opportunity to play on AstroTurf, poly turf and field turf and is really impressed with field turf. He officiated a soccer game in the pouring rain on field turf in sneakers and didn't slip once. The companies' main concern is drainage; they have to have proper drainage or their product will not work. One persuasive point is that towns and schools that go with synthetic turfs keep putting them in. Springfield College may have been the first school

in the country to put in synthetic turf and they now have three or four synthetic turf fields. He said he thought it was a wise investment for the community.

Michael M. Fisher of 5 North Sycamore Knolls noted that his friend is a technical expert on artificial turf in Europe and advises having a 'no chewing gum' policy. He is satisfied with all of the advantages of artificial fields, he shared. From a purely economic standpoint, his friend's comment is that what really matters are the hours of use per year. He is happy to see the statement in Mr. Rogers's report estimating an increase in use from 150 to 2,000 hours. That is consistent with the European experience of a well-maintained, natural field yielding 300 hours of play while an artificial surface yields up to 1,500 hours. If the town really is going to get over a thousand hours of use, that is really a plus.

He looked at usage rates with the high school athletic director, Mr. Rogers confirmed. Instead of two boys' lacrosse and soccer games, they will be able to play 10. The number of football games played will not change, but the big change will be that practice will be able to be held on the field. (The team now practices in the parking lot.) Players will be on it until nine o'clock every night, and there will be tons of opportunities for weekend youth programs. He expressed the belief that use will expand to the point that they will be using it "every available minute."

Larry Dubois of 148 East Street acknowledged that economic and injury factors favor an artificial surface but said he found a couple of flaws he thought town officials should be aware of. Swampscott decided not to go with an artificial surface because of the ground rubber, and several other towns have raised this as an issue. A picture accompanying the Swampscott article showed a girls' soccer sock covered with little rubber pieces. What he found as a major flaw in the Connecticut study is that researchers did the personal sampling by attaching a recovery device to the waist of soccer players. The device did not come in contact with the ground. He questioned whether a higher incidence of problems in goalies could be due to the fact that they hit the ground, causing rubber particles to spray up into the air. He would have liked to see something correlating with football players, who tend to roll around on the ground more, he indicated. It is a cause of concern and a failing in the study that it did not consider the impact of contact with the ground and disturbance of material on the ground, he stressed.

The Connecticut study did recommend that run-off from the field be treated prior to discharge to the water supply since drainage from the field contains a high amount of zinc, he added.

Dean W. Carey of 260 East Street asked the total cost of fixing all the grass fields as opposed to installing the one artificial field that is intended to serve the same number of sports.

Mr. Rogers said he assumed it would be in the range of \$300,000 times five fields. "We would be looking at a lot of money to redo our fields with natural grass," he confirmed.

He played high school and college football and has played on both surfaces and actually had more injuries on grass than on turf, Mr. Carey said. From a sports/athletic perspective as an ex-football player, it makes more sense to go with turf, he opined.

Robert P. Ziomek of 292 Brainerd Street, Town Meeting member and parent of a current field hockey player and former soccer player, agreed with Mr. Roger's feeling of embarrassment over the condition of the town's fields. Being involved in college athletics at Western New England University, when his school went to turf, it increased its competitiveness because its teams had more hours to practice, including the baseball team. A few years ago this team went to the college world series, he attested.

He asked why the Recreation Director was not thinking about having a track at the high school as well.

This was purely a financial decision that was heavily weighed and discussed, Mr. Rogers responded. The cost of a track is about \$900,000, which would double the request to the town. Also, because of the configuration of the field, adding a track would mean moving the bleachers and light fixtures and potentially knocking down a barn. Because of the need to

relocate structures, the cost of the project would rise to \$3 or 4 million. He also considered that Mount Holyoke College (MHC) has a brand-new track and that South Hadley students have access to it; students can practice there and host a meet or two. High school tennis classes also hold classes and practices at MHC. It pained him not to ask for a track but he did not think it was possible within the existing funding constraints, he explained.

Judith A. Fortier of 55 Pine Grove Drive, Town Meeting member and Council on Aging board member, asked what the new field would cost in taxes the first year. A lot of people in town don't worry about pride in the field; they worry about keeping their homes, she remarked. Town officials need to think about them too. They're always on the verge of not making it and even an extra hundred bucks on the tax bill is difficult to come up with, she shared.

The borrowing is proposed to be done within existing revenue using new growth and so won't add to tax bills, Mr. Sullivan responded.

Linda Young of 15 Westbrook Road, directing her comment specifically to the Selectboard, commented that seniors have been very patient waiting for a new senior center. South Hadley is losing seniors to other communities that have built new senior centers. The town is also losing at least 50 students a year from the school system, she acknowledged. SB Member Hine tried to tell her that this will help retain students and possibly bring students in, but students leaving through school choice are not going to towns with turf fields, so she doesn't see that argument, she remarked. Town officials didn't mention communities without turf fields such as Wilbraham and Belchertown. What is happening for our senior center, she asked? She questioned why the town is spending close to a million dollars for a turf field when a large portion of its capital funding is already going to students through the new roof for the middle school and enhanced security features. When is the time for the seniors, she queried?

She pointed out that proponents have talked about applying for a block grant for a building design, but the town has already submitted a block grant application for other uses and can't apply again for two years.

Chair DeToma reminded Mrs. Young that the town spent considerable money recently on the existing building to replace the roof and HVAC system to extend the life of the facility long enough to consider a longer-term solution. He expressed his understanding that the Capital Planning Committee is beginning to look at this project.

SB Member Brezinsky acknowledged that the idea that the town needs a new senior center is something that lots of people have talked about for quite some time but noted that it is only relatively recently that the discussion has risen to the level of committee, Selectboard and Town Meeting decisions. He said he didn't think anyone disagreed that it is time to begin thinking seriously about replacing it. It is now formally listed as a capital project, he confirmed.

He expressed concern over the idea of "pitting one constituency against another or one project against another." The proposed \$1 million investment to fix "not only a field but a program" is far less a financial issue and far more a quality of life issue, he suggested. To imply that if the town doesn't spend \$900,000 on artificial turf it won't spend \$900,000 on the athletic program is somewhat of a false proposition, he contended. To him, it is obvious from the presentation tonight that the money will get spent; it will just get spent in a different fashion with less productive results in terms of the ability to provide programming.

Recently, the message is loud and clear that town officials need to be looking very seriously at the senior population and the programs and services being provided; not decades from now but in the next few years, he concluded.

Mrs. Young said she has been asked to say, "That's all well and good, but it's just words." She asked where the beginnings of a senior center study were and what the Selectboard was doing on its agenda to advance the project.

Chair DeToma said he trusted that the Capital Planning Committee would recommend a study in good time.

Mrs. Young said she heard from the Capital Planning Committee that it isn't on their schedule for five years or more. "Five years isn't good enough for the seniors in town," she insisted.

If they were to initiate the process in the next few months, it would take two or three years to go through the initial planning process including finding a site, identifying the needs, designing a facility, etc., Chair DeToma responded. It would be at least two or three years out even if we were to start tomorrow, he noted.

"The seniors are aware of that which is why they want you to start *now*," Mrs. Young declared.

SB Member Hine advocated for looking at the town's building needs comprehensively rather than individually. He noted that the meeting was being held in "a very old town hall that is eating up a lot of resources" and that the electric light department is looking for a new facility.

"Is there going to be a committee that will begin looking very soon at a combined facility?" Mrs. Young persisted. "I'm looking for a commitment; I am," she acknowledged.

Several Selectboard members raised their hands in assent.

Mr. Sullivan said he had already met with state representatives, the Council on Aging Director and the Council on Aging to start planning for a facility, and he thought the speaker was aware of that.

Michael J. Wozniak of 3 Oakley Drive said that to him spending \$900,000 out of \$7.5 million on artificial turf is just not an appropriate way to spend that money. He expressed the opinion that money would be better spent on infrastructure – roads, sewer lines, etc. He asked if there was a way to present capital projects item by item as individual articles to be discussed and voted on at Town Meeting rather than as a capital plan.

In the past, capital projects have been presented in separate warrant articles, SB Member Brezinsky acknowledged. In the most recent round, Town Meeting voted to proceed with a new method of funding a large series of projects over several years. He confirmed that the process is a departure from past practice but noted that it was sanctioned by Town Meeting and approved by bond counsel. There are specific guidelines and procedures that need to be followed in order for it to remain legal, he stressed. Per the bonding authorization, Town Meeting does not have a specific vote but this does not preclude other projects over and above this \$7.5 million from coming before Town Meeting in the future.

Mr. Wozniak compared the action to having "a \$7.5 million blank check." Town meeting has lost the ability to have input into the budget, he complained.

SB Member Brezinsky noted that this was the reason for the meeting tonight.

"We can't rescind the process that was put in place in 2014, but we are listening," he assured. It's the Selectboard rather than Town Meeting as a whole that will make the decision but certainly not without a lot of input from Town Meeting members, he stressed.

Several South Hadley High School student athletes spoke in favor of the artificial turf: **Evan Petrosky, Lexi Gawron, Hannah Menard and Sophie Gatzounas**. Petrosky identified himself as president of the sophomore class and a three-sport athlete and commented that success on the field translates into success in the classroom. The fields right now are terrible and he doesn't want to risk his health every time he steps on the field, he said.

Lexi Gawron said she also plays three sports and the grass field actually has divots and holes in it. At practices, several girls roll their ankles every time. Not replacing the field is increasing the risk of injury to all of the athletes. She would definitely like to play on the home field more instead of going to the middle school and town farm, she added.

Sophie Gatzounas said she is a varsity soccer goalie, and the condition of the field for goal keepers is not ideal. One of the goals has rocks right where she would be diving. She has played on a turf field and diving on a turf field is preferable to just diving on dirt. Most athletes choose turf over the fields that they have due to their condition.

Town Meeting member **Ken Kostek of 2 Leblanc Drive** referred to a quote from administration explaining the rolling debt mechanism at the November 12, 2014 Special Town Meeting: "We're not using this funding to build schools or fire stations; we're using it for small projects," he paraphrased. At the time he thought this referred to trucks, etc. \$900,000 to him does not sound like a small project. He didn't realize the size of projects Town Meeting would have no input on, he related.

Chair DeToma acknowledged that there are compromises with the process. The town has lots of needs - a senior center being one of them - together with sidewalk improvements, school improvements, etc. We try to balance all of these things; we do our best, he confirmed. The Capital Planning Committee has worked for many, many hours and held many, many meetings. Duly appointed elected officials are doing their best to present the best recommendations they can given the information they've very carefully assembled, he concluded.

SB Member Hine moved to adopt the capital projects as recommended by the Capital Planning Committee. SB Member Brezinsky seconded.

SB Member Etelman commented that she walked into the meeting tonight not a fan of turf. She is not sure she is a fan of turf but she thoroughly appreciates what the experts on the CPC and Town Meeting members have presented. To her, it is not a question of whether the town needs a field; it is a question of what type of field the town is going to put in. She is in favor of what the CPC is recommending, she shared.

SB Member Forcier said one lesson he thinks town officials have learned is that they need to have this kind of discussion before Town Meeting. He expressed his hope that, going forward, they will have these kinds of discussion beforehand.

SB Member Brezinsky acknowledged that \$900,000 is a lot of money but said it all depends on the context. A \$900,000 investment over a 15-year period is not necessarily a lot of money when compared to a town budget of \$40 plus million dollars a year over that same time frame. With a rolling debt schedule that extends over seven to 10 years, this would encompass replacing a natural grass surface at least twice, he pointed out.

The question for him was the health issues, which he believes were satisfied, he continued. He thought the financial issues were very compelling. At worst, the cost is a wash when comparing one surface to another and tonight the argument has been made that, over a longer period, the artificial surface is actually a net benefit to the town. Technically, Selectboard members are voting to accept a plan. They are talking about \$2.5 million, he clarified.

The Selectboard is voting whether or not to accept this cluster of projects, Chair DeToma confirmed. **The motion passed unanimously 5:0.**

8. COLLECTIVE BARGAINING AGREEMENT - CLERICAL UNITS A AND B

The Selectboard has a negotiated agreement with clerical units A and B and is required to publicly vote to accept the agreement, Chair DeToma explained.

SB Member Hine moved to approve the collective bargaining agreement as negotiated with clerical units A and B. SB Member Etelman seconded. The motion passed unanimously 5:0.

9. SUMMER SELECTBOARD SCHEDULE

SB Member Etelman offered to send out a meeting wizard to poll members as to mutually-convenient meeting dates for the summer months.

10. APPOINTMENTS/RESIGNATIONS

Ms. Etelman moved to accept the resignation of Pat Dardenne from the Capital Planning Committee and Clare Belanski from the Registrar of Voters with appreciation. Mr. Brezinsky seconded. The motion passed 5:0.

11. TOWN ADMINISTRATOR FY 2016 EVALUATION

She and SB Member Hine met with the Town Administrator last week and are working on five major categories for his performance evaluation, she reported. A couple categories have stayed the same but several will be changing. They will have a proposed evaluation tool for the next meeting.

SB Member Etelman moved to adjourn. SB Member Forcier seconded. The motion passed unanimously 5:0. The meeting was adjourned at 9:40 p.m.

RESPECTFULLY SUBMITTED,

**LAURA KRUTZLER
ADMINISTRATIVE SECRETARY**



Laura Krutzler <lkrutzler@southhadleyma.gov>

Request for 1-day wine license

Laura Krutzler <lkrutzler@southhadleyma.gov>

Tue, Jun 9, 2015 at 1:53 PM

To: Emily Crowe <emily@odysseybks.com>

Cc: Laura Krutzler <selectboard@southhadley.org>, Sarah Etelman <setelman@gmail.com>

Hi, Emily. This is to acknowledge receipt of your request for a One Day Beer and Wine License. I have put it on the Selectboard's agenda for its next regular meeting on Tuesday, June 16th.

Although I'm sure they will be happy to accommodate the request, for future reference, please be aware that Selectboard members have respectfully asked that applicants for One Day Beer and Wine licenses submit requests two weeks in advance whenever possible. Also, we encourage applicants to use the One Day Beer and Wine License application on the town website to make sure all necessary information is provided: <http://www.southhadley.org/DocumentCenter/Home/View/345>.

The license will be available for pick-up in the Selectboard office for a \$30.00 fee beginning the Wednesday after the meeting. (June 17th) Thank you for your request and please do not hesitate to contact me if you have any questions!

On Tue, Jun 9, 2015 at 12:01 PM, Emily Crowe <emily@odysseybks.com> wrote:

Dear South Hadley Select Board:

My name is Emily Crowe and I am the manager of Odyssey Bookshop. I am writing today to request a one-day wine & beer license for our Celebration of Book Clubs evening on Tuesday, June 23.

The event will begin at 6:00 and run until approximately 8:00. We will be offering wine and juice and seltzer to the attendees.

The liable party would be either Odyssey Bookshop or Joan Grenier, depending on whether you need a business or an individual.

Please advise whether we have been approved and we will run downtown to pay the fee.

My thanks,
Emily

Emily Crowe
Manager and Fiction Buyer

The Odyssey Bookshop
9 College Street
S. Hadley, MA 01075 USA
(413) 534-7307

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Please note: my new e-mail address is lkrutzler@southhadleyma.gov. Please use this address for future e-mails. To forward information for distribution to the entire Selectboard, please continue to use Selectboard@southhadley.org.



Laura Krutzler <lkrutzler@southhadleyma.gov>

Application for Appointment as Registrar of Voters

Laura Krutzler <lkrutzler@southhadleyma.gov>

Fri, May 22, 2015 at 10:48 AM

To: Amy Foley <amdfoley@comcast.net>

Cc: Carlene Hamlin <chamlin@southhadleyma.gov>, "Michael J. Sullivan" <msullivan@southhadleyma.gov>

Good morning, Amy,

Thank you for your application for appointment as a Registrar of Voters. Your application has been forwarded to the Selectboard and Town Administrator for review and consideration.

Per its updated appointment policy, the Selectboard has requested that all candidates for appointment to a **new** position on a volunteer board or committee be invited to a regular Selectboard meeting for an informal interview to discuss their interest in appointment. Accordingly, I am writing to invite you to the Selectboard meeting on Tuesday, June 16, 2015 at 7 o'clock in the Selectboard Meeting Room of Town Hall for a brief, informal interview.

Please let us know if for any reason you are unable to attend. Otherwise, we look forward to seeing you on June 16th.

Thank you for volunteering to serve the town in this capacity!

--

Please note: my new e-mail address is lkrutzler@southhadleyma.gov. Please use this address for future e-mails. To forward information for distribution to the entire Selectboard, please continue to use Selectboard@southhadley.org.

Laura Krutzler
Administrative Secretary
Town of South Hadley
(413) 538-5017, ext. 135 (phone)
(413) 534-1041 (fax)



Laura Krutzler <lkrutzler@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>
To: lkrutzler@southhadleyma.gov, chamlin@southhadleyma.gov

Fri, May 22, 2015 at 9:46 AM

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Appointment to Board, Commission, or Committee

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at 116 Main Street South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following

Select the boards, commissions, and committees your are interested in.

- | | |
|---|--|
| <input type="checkbox"/> Agricultural Commission | <input type="checkbox"/> Appropriations Committee |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Bylaw Review Committee |
| <input type="checkbox"/> Cable TV Advisory Committee | <input type="checkbox"/> Canal Park Committee |
| <input type="checkbox"/> Capital Planning Committee | <input type="checkbox"/> Commissioner of Whiting Street Fund |
| <input type="checkbox"/> Community and Economic Development | <input type="checkbox"/> Count River Channel Marketing Committee |
| <input type="checkbox"/> Conservation Commission | <input type="checkbox"/> Council on Aging |
| <input type="checkbox"/> Cultural Council | <input type="checkbox"/> Forestry Committee |
| <input type="checkbox"/> Historical Commission | <input type="checkbox"/> Historic District Study Committee |
| <input type="checkbox"/> Master Plan Implementation Committee | <input type="checkbox"/> Municipal Golf Commission |
| <input type="checkbox"/> Open Space Committee | <input type="checkbox"/> Personnel Board |
| <input type="checkbox"/> Personnel Review Board | <input type="checkbox"/> Recreation Commission |

- Redevelopment Authority
- Sustainability and Energy Commission
- Traffic Sign Committee
- Other
- Solid Waste Advisory Committee
- TM Electronic Communication Advisory Commission
- Tree Committee

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.

Board of Registrar

Please give any details regarding your interest in this appointment?

As a lifelong resident of South Hadley I would like to become more involved in the in the workings of the town. The Board of Registrar is an interest of mine that is a commitment that fits perfectly into my schedule.

Name*

Amy Foley

Email*

amdfoley@gmail.com

Address1

82 Park Steet

City

South Hadley

State

Massachusetts

Zip

01075

Primary Phone*

4133131734

Alternate Phone

4133131734

Cell Phone:

4133131734

Are you a registered voter in the Town of South Hadley?

Yes

Are you a Town Meeting Member?

No

Is any of your immediate family employed by the Town of South Hadley?

Yes

Massachusetts General Law defines immediate family as "His or her spouse, and their parents, children, brothers, and sisters"

Do you now or have you previously served in Town government?

Yes

If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each.

I am currently on the Recreation Commission and in the past I served on the Youth Commission.

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)

I have served on the Recreation Commission for the past nine years which has given me great insight into how committees work. I am a teacher at South Hadley High School, led the Community Sub-Group of the Anti-Bullying Task Force, have help coordinate and volunteered in the Bag the Community Food

Please list any additional information you think may be helpful in reviewing your application.

I am also the current President of the South Hadley Swim Club which has provided me invaluable leadership skills.

How did you learn of the vacancy you are applying for?

Check all that apply

- Newspaper
- Email from Town of South Hadley
- Another Resident
- Town Website
- Channel 15
- Other

If you indicated another resident or other above, please provide the resident's name or provide additional details.

Carlene Hamlin and Nicole Casolari

The following form was submitted via your website: Application for Appointment to Board, Commission, or Committee

Committees: Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at
116 Main Street
South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following: Other

List your board or committee choices here in the order of preference. If you selected "Other" above, please indicate which board or committee you wish to apply for.: Board of Registrar

Please give any details regarding your interest in this appointment?: As a lifelong resident of South Hadley I would like to become more involved in the in the workings of the town. The Board of Registrar is an interest of mine that is a commitment that fits perfectly into my schedule.

Name: Amy Foley

Email: amdfoley@gmail.com

Address1: 82 Park Steet

City: South Hadley

State: Massachusetts

Zip: 01075

Primary Phone: 4133131734

Alternate Phone: 4133131734

Cell Phone: 4133131734

Are you a registered voter in the Town of South Hadley?: Yes

Are you a Town Meeting Member?: No

Is any of your immediate family employed by the Town of South Hadley?: Yes

Do you now or have you previously served in Town government?: Yes

If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each.: I am currently on the Recreation Commission and in the past I served on the Youth Commission.

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.): I have served on the Recreation Commission for the past nine years which has given me great insight into how committees work. I am a teacher at South Hadley High School, led the Community Sub-Group of the Anti-Bullying Task Force, have help coordinate and volunteered in the Bag the Community Food Drive for the last four years, and coordinate the student speakers for the Memorial Day ceremonies at the town cemeteries and town hall.

Please list any additional information you think may be helpful in reviewing your application.: I am also the current President of the South Hadley Swim Club which has provided me invaluable leadership skills.

How did you learn of the vacancy you are applying for?: Another Resident

If you indicated another resident or other above, please provide the resident's name or provide additional details.: Carlene Hamlin and Nicole Casolari

Additional Information:

Form Submitted on: 5/22/2015 9:46:04 AM

Submitted from IP Address: 8.20.190.2

Referrer Page: <http://southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>

Form Address: <http://southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>



Laura Krutzler <lkrutzler@southhadleyma.gov>

Application to Appointment to Council on Aging

Laura Krutzler <lkrutzler@southhadleyma.gov>
To: Carlene Hamlin <chamlin@southhadleyma.gov>

Fri, May 22, 2015 at 10:51 AM

Good morning, Carlene,

Thank you for your application for appointment to the Council on Aging. Your application has been forwarded to the Selectboard and Town Administrator for review and consideration.

As you know, per its updated appointment policy, the Selectboard has requested that all candidates for appointment to a **new** position on a volunteer board or committee be invited to a regular Selectboard meeting for an informal interview to discuss their interest in appointment. Accordingly, I am writing to invite you to the Selectboard meeting on Tuesday, June 16, 2015 at 7 o'clock in the Selectboard Meeting Room of Town Hall for a brief, informal interview.

Please let us know if for any reason you are unable to attend. Otherwise, we look forward to seeing you on June 16th.

Thank you for volunteering to serve the town in this capacity!

--

Please note: my new e-mail address is lkrutzler@southhadleyma.gov. Please use this address for future e-mails. To forward information for distribution to the entire Selectboard, please continue to use Selectboard@southhadley.org.

Laura Krutzler
Administrative Secretary
Town of South Hadley
(413) 538-5017, ext. 135 (phone)
(413) 534-1041 (fax)



Laura Krutzler <lkrutzler@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>
To: lkrutzler@southhadleyma.gov, chamlin@southhadleyma.gov

Wed, May 20, 2015 at 10:55 AM

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Appointment to Board, Commission, or Committee

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at 116 Main Street South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following

Select the boards, commissions, and committees your are interested in.

- Agricultural Commission
- Appropriations Committee
- Board of Appeals
- Bylaw Review Committee
- Cable TV Advisory Committee
- Canal Park Committee
- Capital Planning Committee
- Commissioner of Whiting Street Fund
- Community and Economic Development
- Count River Channel Marketing Committee
- Conservation Commission
- Council on Aging
- Cultural Council
- Forestry Committee
- Historical Commission
- Historic District Study Committee
- Master Plan Implementation Committee
- Municipal Golf Commission
- Open Space Committee
- Personnel Board
- Personnel Review Board
- Recreation Commission

- Redevelopment Authority
- Sustainability and Energy Commission
- Traffic Sign Committee
- Other
- Solid Waste Advisory Committee
- TM Electronic Communication Advisory Commission
- Tree Committee

Please give any details regarding your interest in this appointment?

With this appointment I'd look forward to helping the COA carry out future goals and visions.

Name*

Carlene Hamlin

Email*

carlenehamlin@comcast.net

Address1

16 Priestly Farms Rd

City

South Hadley

State

ma

Zip

01075

Primary Phone*

413-536-7306

Cell Phone:

413-519-6739

Are you a registered voter in the Town of South Hadley?

Yes

Are you a Town Meeting Member?

No

Is any of your immediate family employed by the Town of South Hadley?

Yes

Massachusetts General Law defines immediate family as "His or her spouse, and their parents, children, brothers, and sisters"

Do you now or have you previously served in Town government?

Yes

If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each.

Selectboard, Town Meeting Member, Recreation Commission, Water Commissioner and various search committees.

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.)

Private sector - banking and investments and Municipal sector - Town Clerk/Treasurer experience.

Please list any additional information you think may be helpful in reviewing your application.

I used to volunteer at the COA and am familiar with the staff and its day to day operations.

How did you learn of the vacancy you are applying for?

Check all that apply

- | | |
|--|---|
| <input type="checkbox"/> Newspaper | <input type="checkbox"/> Town Website |
| <input type="checkbox"/> Email from Town of South Hadley | <input type="checkbox"/> Channel 15 |
| <input type="checkbox"/> Another Resident | <input checked="" type="checkbox"/> Other |

If you indicated another resident or other above, please provide the resident's name or provide additional details.

Word of mouth.

The following form was submitted via your website: Application for Appointment to Board, Commission, or Committee

Committees: Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at
116 Main Street
South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following: Council on Aging

Please give any details regarding your interest in this appointment?: With this appointment I'd look forward to helping the COA carry out future goals and visions.

Name: Carlene Hamlin

Email: carlenehamlin@comcast.net

Address1: 16 Priestly Farms Rd

City: South Hadley

State: ma

Zip: 01075

Primary Phone: 413-536-7306

Cell Phone: 413-519-6739

Are you a registered voter in the Town of South Hadley?: Yes

Are you a Town Meeting Member?: No

Is any of your immediate family employed by the Town of South Hadley?: Yes

Do you now or have you previously served in Town government?: Yes

If yes, please list the board(s), commission(s), or committee(s) on which you serve(d), and the dates of service for each.: Selectboard, Town Meeting Member, Recreation Commission, Water Commissioner and various search committees.

What skills and experience do you have? (Knowledge, other volunteer experience, employment experience, etc.): Private sector - banking and investments and Municipal sector - Town Clerk/Treasurer experience.

Please list any additional information you think may be helpful in reviewing your application.: I used to volunteer at the COA and am familiar with the staff and its day to day operations.

How did you learn of the vacancy you are applying for?: Other

If you indicated another resident or other above, please provide the resident's name or provide additional details.: Word of mouth.

Additional Information:

Form Submitted on: 5/20/2015 10:55:21 AM

Submitted from IP Address: 173.166.98.5

Referrer Page: <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>

Form Address: <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>



Laura Krutzler <lkrutzler@southhadleyma.gov>

Application for Appointment as Golf Commissioner

Laura Krutzler <lkrutzler@southhadleyma.gov>
To: kylesteinbock@gmail.com

Wed, May 27, 2015 at 3:34 PM

Good afternoon, Kyle,

Thank you for your application for appointment to the Golf Commission! Your application has been forwarded to the Selectboard and Town Administrator for review and consideration.

Per its updated appointment policy, the Selectboard has requested that all candidates for appointment to a **new** position on a volunteer board or committee be invited to a regular Selectboard meeting for an informal interview to discuss their interest in appointment. Accordingly, I am writing to invite you to the Selectboard meeting on Tuesday, June 16, 2015 at 7 o'clock in the Selectboard Meeting Room of Town Hall for a brief, informal interview.

Please let us know if for any reason you are unable to attend. Otherwise, we look forward to seeing you on June 16th.

Thank you for volunteering to serve the town in this capacity!

--

Please note: my new e-mail address is lkrutzler@southhadleyma.gov. Please use this address for future e-mails. To forward information for distribution to the entire Selectboard, please continue to use Selectboard@southhadley.org.

Laura Krutzler
Administrative Secretary
Town of South Hadley
(413) 538-5017, ext. 135 (phone)
(413) 534-1041 (fax)



Laura Krutzler <lkrutzler@southhadleyma.gov>

Online Form Submittal: Application for Appointment to Board, Commission, or Committee

noreply@civicplus.com <noreply@civicplus.com>
To: lkrutzler@southhadleyma.gov, chamlin@southhadleyma.gov

Wed, May 27, 2015 at 12:36 PM

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Appointment to Board, Commission, or Committee

Committees

Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at 116 Main Street South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following

Select the boards, commissions, and committees your are interested in.

- Agricultural Commission
- Appropriations Committee
- Board of Appeals
- Bylaw Review Committee
- Cable TV Advisory Committee
- Canal Park Committee
- Capital Planning Committee
- Commissioner of Whiting Street Fund
- Community and Economic Development
- Count River Channel Marketing Committee
- Conservation Commission
- Council on Aging
- Cultural Council
- Forestry Committee
- Historical Commission
- Historic District Study Committee
- Master Plan Implementation Committee
- Municipal Golf Commission
- Open Space Committee
- Personnel Board
- Personnel Review Board
- Recreation Commission

- Redevelopment Authority
- Sustainability and Energy Commission
- Traffic Sign Committee
- Other
- Solid Waste Advisory Committee
- TM Electronic Communication Advisory Commission
- Tree Committee

Please give any details regarding your interest in this appointment?

I have a vested interest in the golf course. Ive been a member with my son for the past 3 years. I take pride in my home town house. I think I have a lot to offer.

Name*

Kyle Steinbock

Email*

kylesteinbock

Address1

7 Olde Plains Hollow

City

South Hadley

State

MA

Zip

01075

Primary Phone*

4132469275

Alternate Phone

4132469275

Cell Phone:

4132469275

Are you a registered voter in the Town of South Hadley?

Yes

Are you a Town Meeting Member?

No

Is any of your immediate family employed by the Town of South Hadley?

No

Massachusetts General Law defines immediate family as "His or her spouse, and their parents, children, brothers, and sisters"

Do you now or have you previously served in Town government?

No

How did you learn of the vacancy you are applying for?

Check all that apply

Newspaper

Town Website

Email from Town of South Hadley

Channel 15

Another Resident

Other

If you indicated another resident or other above, please provide the resident's name or provide additional details.

Mark DuBouis

The following form was submitted via your website: Application for Appointment to Board, Commission, or Committee

Committees: Before the Selectboard or other appointing authority makes appointments, they would like to know a little about you and why you feel you could contribute to the board or committee. Please take a few minutes and complete the brief expression of interest information below and click submit to send your application for consideration.

You can also [print and mail a written copy \(PDF\)](#) to the Selectboard Office at
116 Main Street
South Hadley MA 01075.

Please Note: when submitting online, when you click the "submit" button you are agreeing to read a copy of the Massachusetts General Laws Chapter 268A "Conflict of Interest" provided by the Town Clerk, if appointed, and to the best of your abilities agree to abide by the provisions of the statute. You may receive a phone call to confirm your interest in the appointment.

Choose From the Following: Municipal Golf Commission

Please give any details regarding your interest in this appointment?: I have a vested interest in the golf course. Ive been a member with my son for the past 3 years. I take pride in my home town house. I think I have a lot to offer.

Name: Kyle Steinbock

Email: kylesteinbock

Address1: 7 Olde Plains Hollow

City: South Hadley

State: MA

Zip: 01075

Primary Phone: 4132469275

Alternate Phone: 4132469275

Cell Phone: 4132469275

Are you a registered voter in the Town of South Hadley?: Yes

Are you a Town Meeting Member?: No

Is any of your immediate family employed by the Town of South Hadley?: No

Do you now or have you previously served in Town government?: No

How did you learn of the vacancy you are applying for?: Another Resident

If you indicated another resident or other above, please provide the resident's name or provide additional details.: Mark DuBouis

Additional Information:

Form Submitted on: 5/27/2015 12:36:40 PM

Submitted from IP Address: 50.176.137.79

Referrer Page: <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>

Form Address: <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>

DANIEL D. KELLY
ATTORNEY AT LAW
33 MULBERRY STREET
SPRINGFIELD, MA 01105
TELEPHONE (413)-733-0770
FACSIMILE (413)-733-1245
www.dankellylawoffices.com
Email: dkelly@dankellylawoffices.com

June 1, 2015

Ms. Laura Krutzler
South Hadley Select Board
Town Hall
116 Main Street, Room 109
South Hadley, MA 01075

RECEIVED
TOWN OF SOUTH HADLEY
SELECTBOARD

JUN - 2 2015 @ 11:40 a.m.

_____ Meeting _____ Action
_____ Agenda _____ Ex Session
_____ New _____ Old
_____ Check to Pay
_____ Send Copy to:

**RE: Anthony's Dance Club, Inc. d/b/a Centerfold Anthony's
500 New Ludlow Road, South Hadley, MA**

Dear Ms. Krutzler:

Enclosed please find the completed application for the change of manager of the above-referenced establishment.

Kindly contact our office to inform us when the Select Board will hear this matter.

Thank you for your anticipated time and attention to this matter. Should you have any questions or concerns regarding this matter please do not hesitate to contact our office.

Sincerely,


Kristin M. Sherwood,
Paralegal to Daniel D. Kelly, Esq.

enclosure

Change of Manager Checklist

This application will be returned if the following documentation is not submitted:

- Retail Transmittal Form
- \$200.00 Fee made payable to the Commonwealth of Massachusetts or the ABCC
- Petition for Change of License
- Manager's Form
- Personal Information Form
- CORI Application
- Vote of Corporate Board or LLC
- Form 43 (From Local Licensing Board)
- Proof of Citizenship (Submit proof of citizenship and/or naturalization such as U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers)



The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
www.mass.gov/abcc

Print Form

**RETAIL ALCOHOLIC BEVERAGES LICENSE APPLICATION
 MONETARY TRANSMITTAL FORM**

APPLICATION SHOULD BE COMPLETED ON-LINE, PRINTED, SIGNED, AND SUBMITTED TO THE LOCAL LICENSING AUTHORITY.

ECRT CODE: RETA

CHECK PAYABLE TO ABCC OR COMMONWEALTH OF MA: \$200.00

(CHECK MUST DENOTE THE NAME OF THE LICENSEE CORPORATION, LLC, PARTNERSHIP, OR INDIVIDUAL)

CHECK NUMBER

IF USED EPAY, CONFIRMATION NUMBER

A.B.C.C. LICENSE NUMBER (IF AN EXISTING LICENSEE, CAN BE OBTAINED FROM THE CITY)

LICENSEE NAME

ADDRESS

CITY/TOWN STATE ZIP CODE

TRANSACTION TYPE (Please check all relevant transactions):

- Alteration of Licensed Premises
- Change Corporate Name
- Change of License Type
- Change of Location
- Change of Manager
- Other
- Cordials/Liqueurs Permit
- Issuance of Stock
- Management/Operating Agreement
- More than (3) §15
- New License
- New Officer/Director
- New Stockholder
- Pledge of Stock
- Pledge of License
- Seasonal to Annual
- Transfer of License
- Transfer of Stock
- Wine & Malt to All Alcohol
- 6-Day to 7-Day License

THE LOCAL LICENSING AUTHORITY MUST MAIL THIS TRANSMITTAL FORM ALONG WITH THE CHECK, COMPLETED APPLICATION, AND SUPPORTING DOCUMENTS TO:

**ALCOHOLIC BEVERAGES CONTROL COMMISSION
 P. O. BOX 3396
 BOSTON, MA 02241-3396**

ANTHONY'S DANCE CLUB INC

OPERATING ACCOUNT
525 BELMONT AVE.
SPRINGFIELD, MA 01108

WINDSOR FEDERAL SAVINGS
WINDSOR, CONNECTICUT 06095
51-7023-2111

5/28/2015

PAY TO THE
ORDER OF

ABCC

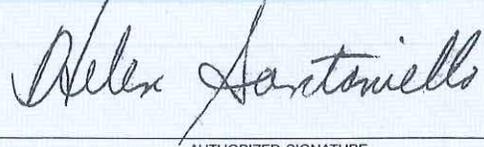
\$

**200.00

Two Hundred and 00/100*****

DOLLARS

ABCC



AUTHORIZED SIGNATURE

MEMO

⑈001503⑈ ⑆211170237⑆

75112278⑈

Security features. Details on back.





The Commonwealth of Massachusetts
 Alcoholic Beverages Control Commission
 239 Causeway Street
 Boston, MA 02114
 www.mass.gov/abcc

MANAGER APPLICATION

All proposed managers are required to complete a Personal Information Form, and attach a copy of the corporate vote authorizing this action and appointing a manager.

1. LICENSEE INFORMATION:

Legal Name of Licensee: Business Name (dba):

Address:

City/Town: State: Zip Code:

ABCC License Number: Phone Number of Premise:
 (If existing licensee)

2. MANAGER INFORMATION:

A. Name: B. Cell Phone Number:

C. List the number of hours per week you will spend on the licensed premises:

3. CITIZENSHIP INFORMATION:

A. Are you a U.S. Citizen: Yes No B. Date of Naturalization: C. Court of Naturalization:

(Submit proof of citizenship and/or naturalization such as U.S. Passport, Voter's Certificate, Birth Certificate or Naturalization Papers)

4. BACKGROUND INFORMATION:

A. Do you now, or have you ever, held any direct or indirect, beneficial or financial interest in a license to sell alcoholic beverages? Yes No

If yes, please describe:

B. Have you ever been the Manager of Record of a license to sell alcoholic beverages that has been suspended, revoked or cancelled? Yes No

If yes, please describe:

C. Have you ever been the Manager of Record of a license that was issued by this Commission? Yes No

If yes, please describe:

D. Please list your employment for the past ten years (Dates, Position, Employer, Address and Telephone):

I hereby swear under the pains and penalties of perjury that the information I have provided in this application is true and accurate:

Signature Date

WRITTEN CORPORATE AUTHORIZATION FOR
ANTHONY'S DANCE CLUB, INC.

Pursuant to the foregoing Waiver of Notice, a meeting of all stockholders, officers and directors was held at the offices of Daniel D. Kelly, 33 Mulberry Street, Springfield, MA 01105, May 29, 2015 at 3:00 p.m. All parties were present and agreed to the following resolutions, which were duly voted on and passed unanimously.

The undersigned being all stockholders, officers, and directors of **Anthony's Dance Club, Inc.**, ("the Corporation") a Corporation duly organized in and pursuant to the laws of Massachusetts with an address of 500 New Ludlow Road, South Hadley, Massachusetts, do hereby certify, warrant, represent and authorize that the following resolutions were consented to and agreed upon by all:

RESOLVED, that all stockholders, officers, and directors of the Corporation hereby agree the Corporation will petition the Town of South Hadley and the Alcoholic Beverages Control Commission for the change of manager on the liquor license held by the Corporation at the premises known as 500 New Ludlow Road, South Hadley, Massachusetts.

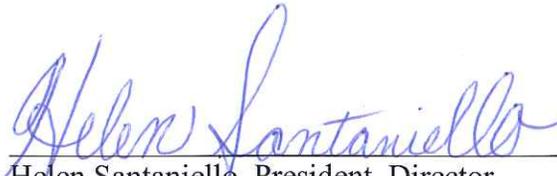
RESOLVED, that all stockholders, officers, and directors of the Corporation hereby agree and appoint, Edward Tourangeau, to hold the position of manager of record on the liquor license held by the Corporation at the premises of 500 New Ludlow Road, South Hadley, Massachusetts.

RESOLVED, that all stockholders, officers, and directors of the Corporation hereby agree and authorize Helen Santaniello to execute any and all documents necessary for the purposes of the petition for the change of manager on the liquor license held by the Corporation at the premises known as 500 New Ludlow Road, South Hadley, Massachusetts.

This consent shall be filed with the records of the corporation being and for all purposes be treated as a legally binding action taken by the stockholders, officers, and directors of the corporation this 29 day of May, 2015.

We, the undersigned directors, stockholders, and officers, hereby waive notice of the above meeting, and approve of the resolutions approved above;

ANTHONY'S DANCE CLUB, INC.,



Helen Santaniello

Helen Santaniello, President, Director

May 2015 Monthly Ledges GC Report

Rounds	4754	3858	896	21922	22267	-345
REVENUE	May-31-2015	May-31-2014	Variance	FY15 YTD	FY14 YTD	Variance
Green Fees	\$ 87,291.16	\$ 70,861.50	\$ 16,429.66	\$ 393,784.40	\$ 397,916.50	\$ (4,132.10)
Carts	\$ 25,817.77	\$ 18,664.86	\$ 7,152.91	\$ 123,792.03	\$ 114,341.42	\$ 9,450.61
Pro Shop	\$ 4,704.55	\$ 4,682.41	\$ 22.14	\$ 29,157.41	\$ 28,978.74	\$ 178.67
Season Passes	\$ 7,465.00	\$ 4,320.00	\$ 3,145.00	\$ 74,515.00	\$ 76,345.00	\$ (1,830.00)
Range	\$ 2,640.00	\$ 2,700.00	\$ (60.00)	\$ 13,300.00	\$ 11,940.00	\$ 1,360.00
Gift Certificate Sales	\$ 2,658.00	\$ 1,750.00	\$ 908.00	\$ 14,673.00	\$ 13,202.00	\$ 1,471.00
Outing Deposits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Adjustments (GC Redeemed + Disc)	\$ (1,756.00)	\$ (1,756.07)	\$ 0.07	\$ (13,643.11)	\$ (12,881.87)	\$ (761.24)
TOTAL Golf Revenue	\$ 128,820.48	\$ 101,222.70	\$ 27,597.78	\$ 635,578.73	\$ 629,841.79	\$ 5,736.94
TOTAL F&B Revenue	\$ 55,555.61	\$ 48,731.18	\$ 6,824.43	\$ 270,165.58	\$ 278,224.45	\$ (8,058.87)
TOTAL FACILITY REVENUE	\$ 184,376.09	\$ 149,953.88	\$ 34,422.21	\$ 905,744.31	\$ 908,066.24	\$ (2,321.93)
Golf EXPENSES	May-31-2015	May-31-2014	Variance	FY15 YTD	FY14 YTD	Variance
Total Ledges Golf P/S	\$ 13,019.57	\$ 12,813.51	\$ 206.06	\$ 110,825.97	\$ 100,510.82	\$ 10,315.15
Insurance	\$ -	\$ -	\$ -	\$ 354.00	\$ 2,500.00	\$ (2,146.00)
Construction Services	\$ 3,400.82	\$ -	\$ 3,400.82	\$ 3,400.82	\$ 7,500.00	\$ (4,099.18)
Wells	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Advertising	\$ 1,427.17	\$ 2,229.14	\$ (801.97)	\$ 10,293.87	\$ 9,104.92	\$ 1,188.95
Other Purchased Services	\$ 697.81	\$ 2,246.30	\$ (1,548.49)	\$ 4,115.61	\$ 6,538.12	\$ (2,422.51)
Utilities	\$ 1,491.28	\$ 2,026.36	\$ (535.08)	\$ 30,035.23	\$ 32,871.45	\$ (2,836.22)
Annual Contracts	\$ 47,448.92	\$ 47,448.92	\$ -	\$ 521,938.12	\$ 516,365.40	\$ 5,572.72
Repair /Maintenance Buildings	\$ 440.00	\$ 956.21	\$ (516.21)	\$ 8,394.31	\$ 6,126.67	\$ 2,267.64
Equipment Rentals	\$ -	\$ 5,722.00	\$ (5,722.00)	\$ 48,418.74	\$ 46,405.68	\$ 2,013.06
Petty Cash	\$ 33.14	\$ -	\$ 33.14	\$ 60.18	\$ -	\$ 60.18
Other Supplies	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Uniforms	\$ -	\$ 792.31	\$ (792.31)	\$ -	\$ 792.31	\$ (792.31)

Office Supplies	\$ 35.78	\$ 85.99	\$ (50.21)	\$ 633.58	\$ 226.45	\$ 407.13
Gasoline	\$ 2,178.30	\$ 2,477.76	\$ (299.46)	\$ 17,505.13	\$ 16,336.13	\$ 1,169.00
Landscaping	\$ 72.00	\$ 136.35	\$ (64.35)	\$ 886.00	\$ 248.35	\$ 637.65
Tree Work	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Pro Shop Supplies	\$ 1,060.37	\$ 4,502.74	\$ (3,442.37)	\$ 24,675.38	\$ 20,336.17	\$ 4,339.21
Professional Development	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Dues / Subscriptions	\$ -	\$ 110.00	\$ (110.00)	\$ 84.08	\$ 1,541.00	\$ (1,456.92)
Irrigation & Golf Course Supplies	\$ 1,532.54	\$ -	\$ 1,532.54	\$ 7,656.71	\$ 5,213.48	\$ 2,443.23
Golf Course Accessories	\$ 1,466.11	\$ 3,963.59	\$ (2,497.48)	\$ 3,965.96	\$ 6,511.19	\$ (2,545.23)
Driving Range Accessories	\$ -	\$ 3,367.20	\$ (3,367.20)	\$ 2,342.20	\$ 4,048.86	\$ (1,706.66)
Golf Course Materials	\$ 1,608.86	\$ -	\$ 1,608.86	\$ 6,062.17	\$ 4,141.90	\$ 1,920.27
Credit Card Charges	\$ 600.29	\$ -	\$ 600.29	\$ 10,354.49	\$ 9,471.11	\$ 883.38
Farm Tax	\$ -	\$ -	\$ -	\$ 6,500.00	\$ 6,500.00	\$ -
Other Expenses	\$ -	\$ -	\$ -	\$ 394.65	\$ 310.52	\$ 84.13
Pumps Maintenance	\$ -	\$ 3,398.25	\$ (3,398.25)	\$ 75.00	\$ 6,712.80	\$ (6,637.80)
Conservation Requirements	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Ledges Golf Misc Expense	\$ 63,493.39	\$ 79,463.12	\$ (15,969.73)	\$ 708,146.23	\$ 709,802.51	\$ (1,656.28)

F&B EXPENSES	May-31-2015	May-31-2014	Variance	FY15 YTD	FY14 YTD	Variance
Total F&B P/S	\$ 14,428.90	\$ 13,928.30	\$ 500.60	\$ 112,303.11	\$ 120,279.97	\$ (7,976.86)

Utilities	\$ 956.72	\$ 2,139.27	\$ (1,182.55)	\$ 10,035.05	\$ 5,707.85	\$ 4,327.20
Rentals / Outside Services	\$ 45.64	\$ 192.00	\$ (146.36)	\$ 1,839.41	\$ 1,044.00	\$ 795.41
Hood Cleanings	\$ -	\$ 810.00	\$ (810.00)	\$ 830.00	\$ 1,105.00	\$ (275.00)
Fire Inspections	\$ -	\$ -	\$ -	\$ 407.00	\$ -	\$ 407.00
Direct TV	\$ 213.14	\$ 209.57	\$ 3.57	\$ 2,309.14	\$ 1,692.87	\$ 616.27
Petty Cash	\$ -	\$ -	\$ -	\$ 1,080.00	\$ 800.00	\$ 280.00
Paper Products	\$ 136.01	\$ 931.23	\$ (795.22)	\$ 4,459.20	\$ 4,264.73	\$ 194.47
Linen / Laundry	\$ 212.23	\$ 184.70	\$ 27.53	\$ 1,693.05	\$ 1,359.67	\$ 333.38
Cleaning Supplies	\$ 498.40	\$ 9.99	\$ 488.41	\$ 810.67	\$ 661.27	\$ 149.40
Uniforms	\$ -	\$ 1,168.74	\$ (1,168.74)	\$ -	\$ 1,288.26	\$ (1,288.26)
Food & Non-Alcoholic Beverages	\$ 5,873.68	\$ 10,816.28	\$ (4,942.60)	\$ 60,826.85	\$ 63,337.52	\$ (2,510.67)
Alcoholic Beverages	\$ 3,322.33	\$ 6,256.38	\$ (2,934.05)	\$ 27,195.70	\$ 35,668.05	\$ (8,472.35)

Kitchen Equipment	\$ 39.30	\$ 1,625.11	\$ (1,585.81)	\$ 2,102.55	\$ 3,749.75	\$ (1,647.20)
Other Expenses	\$ 745.14	\$ 309.00	\$ 436.14	\$ 4,120.42	\$ 4,215.13	\$ (94.71)
TOTALS F&B Misc Expenses	\$ 12,042.59	\$ 24,652.27	\$ (12,609.68)	\$ 117,709.04	\$ 124,894.10	\$ (7,185.06)

GOLF EXPENSES	May-31-2015	May-31-2014	Variance	FY15 YTD	FY14 YTD	Variance
Total Ledges Golf P/S	\$ 13,019.57	\$ 12,813.51	\$ 206.06	\$ 110,825.97	\$ 100,510.82	\$ 10,315.15
Total Ledges Golf Misc Expenses	\$ 63,493.39	\$ 79,463.12	\$ (15,969.73)	\$ 708,146.23	\$ 709,802.51	\$ (1,656.28)
TOTAL GOLF EXPENSES	\$ 76,512.96	\$ 92,276.63	\$ (15,763.67)	\$ 818,972.20	\$ 810,313.33	\$ 8,658.87

F&B EXPENSES	May-31-2015	May-31-2014	Variance	FY15 YTD	FY14 YTD	Variance
Total Ledges F&B P/S	\$ 14,428.90	\$ 13,928.30	\$ 500.60	\$ 112,303.11	\$ 120,279.97	\$ (7,976.86)
TOTALS F&B Misc Expenses	\$ 12,042.59	\$ 24,652.27	\$ (12,609.68)	\$ 117,709.04	\$ 124,894.10	\$ (7,185.06)
TOTAL F&B EXPENSES	\$ 26,471.49	\$ 38,580.57	\$ (12,109.08)	\$ 230,012.15	\$ 245,174.07	\$ (15,161.92)

TOTAL REVENUE	\$ 184,376.09	\$ 149,953.88	\$ 34,422.21	\$ 905,744.31	\$ 908,066.24	\$ (2,321.93)
TOTAL EXPENSES	\$ 102,984.45	\$ 130,857.20	\$ (27,872.75)	\$ 1,048,984.35	\$ 1,055,487.40	\$ (6,503.05)
N.O.I	\$ 81,391.64	\$ 19,096.68	\$ 62,294.96	\$ (143,240.04)	\$ (147,421.16)	\$ 4,181.12

May FY15 Ledges Report

- May was a very good month for the Ledges with the combination of great weather, outstanding course conditions and great press coverage. Reviews of the course have been great every day.

May Golf Rounds = 4,754 (Up 896 rds)

YTD Rounds = 21.922 (Down 345 rds)

May Golf Revenue = \$128,820 (Up \$27,597)

YTD Golf Revenue = \$635,578 (Up \$5,737)

May F&B Revenue = \$55,555 (Up \$6,824)

YTD F&B Revenue = \$270,165 (Down \$8,059)

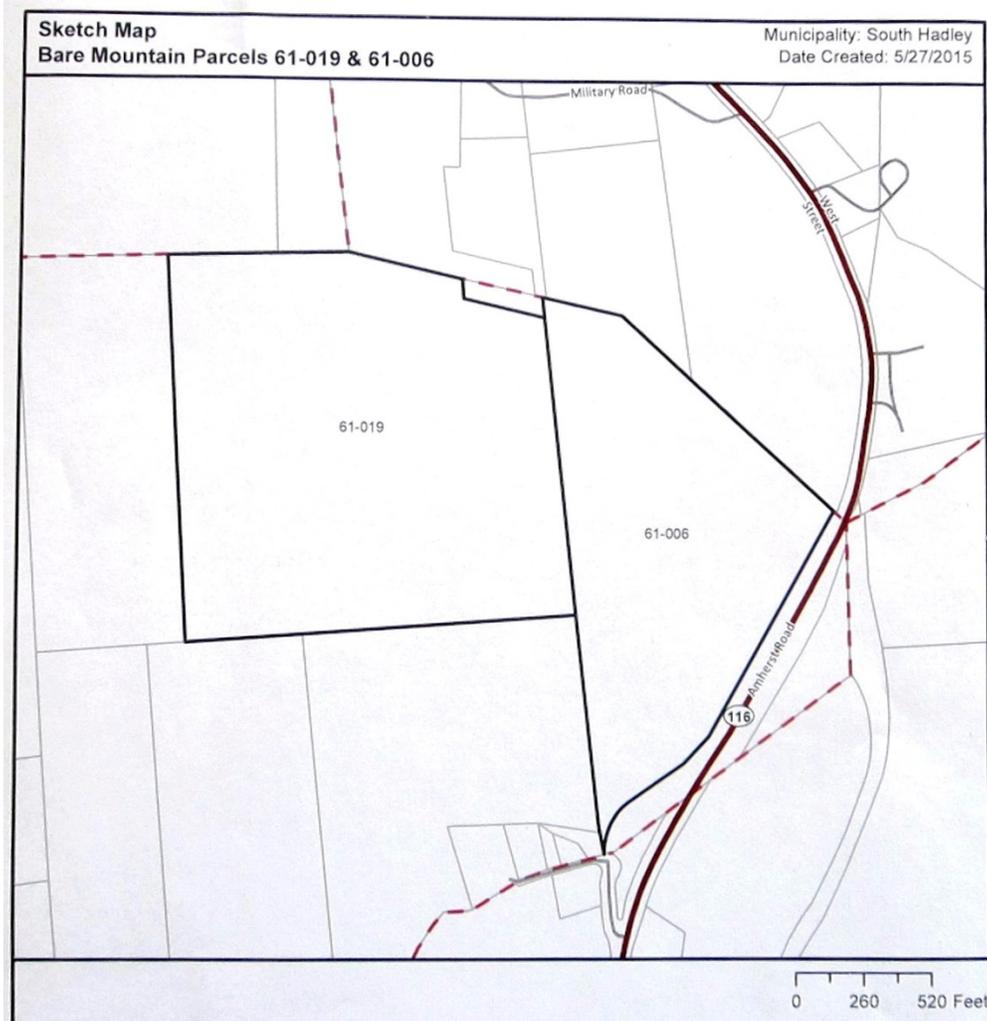
May Total Revenue = \$184,376 (Up \$34,422)

YTD Total Revenue = \$905,744 (Down \$2,322)

- CTPGA Stroke Play Championship May 14&15 was a great success. The players raved about the golf course on MassLive, radio programs and in the newspapers. The CTPGA was so impressed with the course we have been asked to host a CT / Western Mass Junior event on June 29th with 80-100 players and we are being offered the 2016 CTPGA Section Match Play Championships.
- In June we have (5) nice golf events booked with food which should help with another strong month. One event on June 19th has 144 players booked for an afternoon golf event with 250-300 people coming for dinner.
- Groupon has been very successful again this spring with \$27K in revenue due to the course by the end of June.
- We have established a cross promotion with Dave DiRico's golf shop to increase course awareness and bring more play to the Ledges which has been very successful.
- As a reminder the Valley View Grille is open daily for lunch and dinner from 11am-close and open on weekends for breakfast at 8am. The outdoor patio is open for dining with great evening views.
- I do have a site visit with a company out of Boston to discuss the possibility of installing solar panels at the course to possibly lead to another revenue source.
- We have had quite a few complaints regarding walkers on the course and people fishing and interrupting play which we will need to address.

Brief Explanation of 6/16/15 Selectboard Meeting Agenda
Item 7B (Bare Mountain Parcels)

Map 61 Parcels 6 and 19 were put under the management of the Conservation Commission by unanimous votes at Annual Town Meetings in 1996 and 1997, but the information was never recorded at the Hampshire County Registry of Deeds. The Kestrel Land Trust and DCR are partners on a Landscape Partnership grant to protect the Mount Holyoke Range. Part of that work was to confirm at the Registry of Deeds the protection of parcels such as these that did not have the permanent protection of a deed and *recorded* TM vote. They also hired a deed researcher to confirm the boundaries of the two properties. The result of that professional research is the map below. The grant is expiring on June 30, 2015, and the final wrap-up includes recording a confirmatory deed on these two parcels, which has to be signed by the Selectboard. **The Conservation Commission is requesting that the Selectboard sign the deed on these two undeveloped mountain parcels, to complete the legal protection.** Associate Assessor Melissa Couture has seen this map and accepts it as correct for these two parcels. This map was created by Kestrel Land Trust and confirmed by the deed researcher.



Affected Premises
Rt 116
South Hadley, Massachusetts 01075

For Registry Use Only

Know All Persons By These Presents

The **Town of South Hadley**, Massachusetts, a municipal corporation duly established under the laws of the Commonwealth of Massachusetts and having its usual place of business at 116 Main Street, South Hadley, Hampshire County, Massachusetts

For consideration of **ONE (\$1.00) DOLLAR, PAID,**

Grants to **The Town of South Hadley, Massachusetts, acting by and through its Conservation Commission** with an address of 116 Main Street, South Hadley, Massachusetts pursuant to Massachusetts General Laws Chapter 40, Section 8C, and consistent with Article 97 of the amendments to the Massachusetts Constitution.

With Quitclaim Covenants

Two parcels of land located in South Hadley, Hampshire County, Massachusetts, more particularly described in Exhibit A attached hereto and incorporated herein by reference.

Meaning and intending to convey the same premises obtained by the Town of South Hadley in Instruments of Taking dated May 18, 1954, recorded in Hampshire Registry of Deeds Book 1167, Page 184, and Book 1167, Page 185. See also Treasurer's Deeds dated August 16, 1957, recorded in Hampshire Registry of Deeds in Book 1254, Page 498 and Book 1254, Page 499. See also Vote of Town Meeting, Articles 43 and 47 attached hereto as Exhibit B.

IN WITNESS WHEREOF, the said Town of South Hadley has caused its corporate seal to be hereto affixed and these presents to be signed, acknowledged and delivered in its name and behalf by members of its Selectboard herein duly authorized this ___ day of June, 2015.

Town of South Hadley
Selectboard

Witness

COMMONWEALTH OF MASSACHUSETTS

HAMPSHIRE, ss.

On this _____ day of June, 2015, before me, the undersigned notary public, personally appeared _____

_____ as Members of the Selectboard of the Town of South Hadley and proved to me through satisfactory evidence of identification which was _____, to be the persons whose names are signed on the preceding or attached document, and acknowledged to me that they signed it voluntarily for its stated purpose.

, Notary Public

My Commission Expires:

Exhibit A

Parcel 1

Assessor's Map 61 – Parcel 19, shown on Exhibit C, comprises of the following three tracts of land:

Track 1: Northerly portion of Parcel 19 is described in a deed recorded in Book 223, Page 549, from Benjamin P. Darling to Byron Smith & Nelson W. Burnett as:

Being a certain piece of land situated in said South Hadley on the south Side of Mount Holyoke described and bounded as follows viz: beginning at the Northwest corner of land formerly owned by said Darling and now owned by said Smith and Burnett a lot formerly owned by Simeon Nash and Son; running Easterly on said Smith and Burnetts North line to the Northeast corner of said lot then due North to the top of the mountain or Amherst line; then returning to the first mentioned corner and run due North to the top of the mountain or Hadley line, bounds North on Amherst and Hadley line West on Nelson W. Burnett land; South on Byron Smith's and Nelson W. Burnett land purchased of said Darling and East on land of Jason Thayer containing about thirty acres more or less, reference being had to Thomas M. Nash deed dated November 5, 1849 and recorded in Book 131, Page 172.

Track 2. The southwest portion of Parcel 19 is described as Tract 1 in a deed recorded in Book

The following described piece of land situated in South Hadley on the South side of Mount Holyoke, beginning at a stake & stones it being the South west corner of said Darling's land running South 86 degrees West 6 rods to an oak tree marked, then North 5 degrees; thence 6 rods ten links to a stake & stones; then North 65 degrees; thence twenty & a half rods to a stake and stones; thence North twenty four-East seventy nine & a half rods to a Walnut tree marked; then East thirty seven rods to a heap of stones it being said Darlings Northwest corner; thence South twenty degrees West ninety three rods to the place of beginning, containing about sixteen acres more or less; bounded North on common land of said Darling, South on land of Patrick Donald & West on lands of Simeon Judd & Deborah Snow & Nelson W. Burnett reference being had to Simeon Nash and Tomas M. Nash deed dated twenty ninth day of May 1849, recorded in Book 131, Page 173.

Track 3. The southeast portion of Parcel 19 is described as Tract 2 in a deed recorded in Book 223, Page 554, from Benjamin P. Darling to Byron Smith & Nelson W. Burnett as:

Also a certain tract of land on the South side of the mountain in the town of South Hadley West of the road that leads to Amherst, beginning at a Cedar Stubble & stones being the Southeast corner of land formerly owned by Azariah Alvord & now by said Darling & runs North seventeen degrees East ninety rods on land formerly owned by Simeon Nash & now owned by said Darling to a heap of stones; then East one degrees thirty minutes North six rods and twenty links to a Cedar stake & stones; then South one degree & thirty minutes East thirty seven & a half rods to a Cedar Stake & stones; thence East one degree & thirty minutes North twelve & a half rods to a stubble & stones then South one degree & thirty minutes East fifty two rods to a

heap of stones, then West one degree & thirty minutes South to the first mentioned bound containing fifteen acres more or less reference being had to Justin Alvord deed dated April 10, 1840 to Eleazer Howard & recorded in Book 90, Page 376, land to Eleazar Howards deed to said Darling.

Parcel 2

Assessor's Map 61—Parcel 6, shown on Exhibit C, comprises the following two tracts of land:

Tract 1: A 25 acre tract that was conveyed by Herbert R. Britton to William Carignan dated August 25, 1906 and recorded in Book 609, Page 176, described as:

A certain parcel of land situated in said South Hadley, and bounded and described as follows: viz, lying on the South side of Mount Holyoke range and bounded, Northerly by the summit of said Mountain or the town line between Amherst and said South Hadley; Easterly by land now or formerly of one Batchelder, Southerly by the highway leading from South Hadley to Amherst, and Westerly by land now or formerly of Byron Smith, and Containing twenty five (25) acres, more or less, being same premises named in deed of James E. Watson to me dated February 17, 1897 and recorded in Hampshire Registry of Deeds Book 495, Page 206.

Excepting and excluding any portion of land taken by the Commonwealth of Massachusetts for the relocation of Amherst Road, Rte 116.

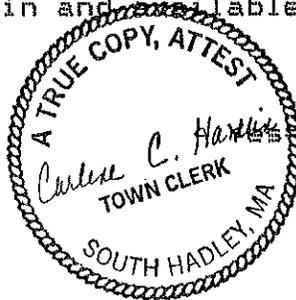
Tract 2: One-half acre tract conveyed in a deed from Elliot J. Aldrich to William Carignan dated February 25, 1910 and recorded in Book 658, Page 506, described as:

A triangular Piece of land situated in South Hadley in said County of Hampshire at the base of the Mount Holyoke range of mountains on the Southerly side and on the westerly side of the road running through the Notch, so-called, bounded on the Southeasterly side by said road; on the Southwesterly side by land formerly of John Welsh, now of one Griffin; and on the Northerly side by other land of this grantee, containing one-half (½) acre of land be the same more or less.

Excepting and excluding any portion of land taken by the Commonwealth of Massachusetts for the relocation of Amherst Road, Rte 116.

Article 42

I move that the Town vote to amend its Zoning Map by changing the zoning designation of a limited part of Parcel #20 on Assessors Map #12 from Residence A-1 to Industrial A' said part of Parcel #20 more definitely described as follows: a rectangular piece of land (60 feet X 200 feet) beginning at a point on Old Lyman Road (a.k.a. Lyman Street) approximately 1,600 feet south of the intersection of Old Lyman Road and Lyman Terrace southeasterly 60+/- feet along Old Lyman Road; thence 200+/- Feet northeasterly to a point of intersection with the existing Industrial A District boundary line; thence northerly 60+/- feet parallel to Old Lyman Road; thence 200+/- feet southwesterly along the southerly side of the Western Massachusetts Electric Company easement to the point of beginning. Said piece of land consisting of 12,000 square feet abutting the existing Industrial A District, as set forth on the attached Proposed Revision to the Zoning Map included in the Report and Recommendation by the Planning Board dated April 8, 1997, which is incorporated by reference herein and available at the office of the Planning Board.



1995 No=3
Motion Carries

Article 43

I move that the Town vote to authorize the Conservation Commission to serve as custodian, under the provisions of Massachusetts General Laws, Chapter 40, Section 8C, on a parcel of land on the eastern end of the Holyoke Range in South Hadley, more specifically identified on Assessor's records as Map 61, Parcel 19.

Unanimous Affirmative
Motion Carries

the Use Classification - Business Uses - Drive-in Services in the Business C Zoning District by adding to footnote "j" - Drive-in pharmacy. Footnote "j" to read "Drive-in bank, drive-in pharmacy allowed by Special Permit". All as set forth in the attached Report and Recommendation of the Planning Board, dated April 8, 1997, which is incorporated by reference herein and available at the office of the Planning Board, or take any other action relative thereto.

ARTICLE 42: To see if the Town will vote to amend its Zoning Map by changing the zoning designation of a limited part of Parcel #20 on Assessors Map #12 from Residence A-1 to Industrial A; said part of Parcel #20 more definitely described as follows: a rectangular piece of land (60 feet X 200 feet) beginning at a point on Old Lyman Road (a.k.a. Lyman Street) approximately 1,600 feet south of the intersection of Old Lyman Road and Lyman Terrace southeasterly 60+/- feet along Old Lyman Road; then 200+/- feet thence northeasterly to a point of intersection with the existing Industrial A District boundary line; then northwesterly 60+/- feet parallel to Old Lyman Road; thence 200+/- feet thence southwesterly along the southerly side of the Western Massachusetts Electric Company easement to the point of beginning. Said piece of land consisting of 12,000 square feet abutting the existing Industrial A District, as set forth on the attached Proposed Revision to the Zoning Map included in the Report and Recommendation by the Planning Board dated April 8, 1997, which is incorporated by reference herein and available at the office of the Planning Board, or take any other action relative thereto.

ARTICLE 43: To see if the Town will vote to authorize the Conservation Commission to serve as the custodian under M.G.L. Chapter 40, Section 8C to the following Town-owned parcel of land on the eastern end of the Holyoke Range in South Hadley, more specifically identified on Assessors records as Map 61, Parcel 19, or take any other action relative thereto.

ARTICLE 44: To see if the Town will vote to accept for a nominal fee nine (9) parcels of land from the South Hadley Conservation Society to the Town of South Hadley through its Conservation Commission pursuant to M.G.L. Chapter 40, Section 8, with quitclaim covenants, said parcel descriptions available in the Assessors' office, Treasurer's office, Conservation office and Selectmen's office, or take any other action relative thereto.

Hereof fail not and make due return of the Warrant with your doings thereon to the Town Clerk, on or before the time of holding said meeting.

Article 46

I move that the Town vote to amend its By-Laws, namely section 2-14, by del said section in its entirety and substituting the following language:

Sec. 2-14 council on Aging - Created; members; appointment; term of office; officers.

Pursuant to the provisions of the General Laws, Chapter 40, Section 8B there is hereby established a Council on Aging, consisting of Twenty-one vo members appointed by the Selectmen from the voters and residents of the Tow least 51% shall be persons 60 years of age or older, and appointed annually provided herein: seven to be appointed for two years, and seven to be appoi for one year. The Council shall annually elect its chairperson and other officers as it deems appropriate,

Unanimous Affirmative
Motion Carries

Article 47

I move that the town vote to authorize the Conservation Commissions, under provisions of Massachusetts General Laws, Chapter 4, section 8C, to serve a custodian to the following Town-owned parcel of land on the Holyoke Range: Assessors' Map 61, Parcel 6.

Unanimous Affirmative
Motion Carries

Article 48

I move that the Town vote to authorize the Board of Selectmen to take all necessary steps, including petitioning the General Court for special legislation, to select a Chief of Police from a Civil service list of eligi candidates presently working for the South Hadley Police Department. In th event that no member of the south Hadley Police Department is eligible, a C of Police will be selected from the statewide Civil Service eligibility lis Chief of Police.

Voice Defeated
Motion Does Not Carry

The Motion Was made to adjourn the Annual Town Meeting at 5:35 PM.



A True Copy, Attest:

Judith E. Barthelette
Town Clerk

used to benefit the inhabitants of the Town of South Hadley through the Adult Continuing Education programs appropriate to Ms. O'Gara's interest, or take any other action relative thereto.

ARTICLE 44: To see if the Town will vote to authorize the Board of Selectmen to sell a parcel of land identified on Assessors Map 17 as a paper street off of Wilson Street between Parcel 32 and Parcel 56 containing approximately 6,150 square feet, more or less, or take any other action relative thereto.

ARTICLE 45: To see if the Town will vote to amend its zoning map by changing the designation of three (3) contiguous parcels of land from the present zoning designation of residence A-1 to Industrial A; said parcels more definitely described on the 1994 Assessors Maps (as amended), Map #14, Parcel #19 (part), Map #12, Parcel #7, and Map #12, Parcel #20 (part), fronting along the northeast side of Old Lyman Road a distance of approximately 2,200 feet beginning 400 feet south of the intersection of Old Lyman Road and Lyman Terrace, continuing approximately 16.5 acres of land, or take any other action relative thereto.

ARTICLE 46: To see if the Town will vote to approve the following by-law change in regard to the Council on Aging membership:

The duties of the members of the Council shall be to carry out the Council's Statement of Purpose. The Council shall consist of twenty-one (21) voting members, inclusive of the Chairperson. All shall be residents of the Town of South Hadley. Membership shall be composed of at least 51% elders (persons 60 years and older). Ideally, it shall reflect the make-up of the community-at-large, with representation from areas such as business, clergy, education, medical and social services. This is to be effective July 1, 1996,

or take any other action relative thereto.

ARTICLE 47: To see if the Town will vote to authorize the Conservation Commission, under M.G.L. Chapter 40, Section 8C, to serve as custodian to the following Town-owned parcel of land on the Holyoke Range:

Assessor's Map 61, Parcel 6,

or take any other action relative thereto.

ARTICLE 48: To see if the Town will vote to authorize the Board of Selectmen to take all necessary steps, including petitioning the General Court for special legislation, to select a Chief of Police from a Civil Service list of eligible candidates presently working for the South Hadley Police Department. In the

MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

The Selectboard is asking the chair of each town board and committee to ask volunteer board members with expiring terms if they are interested in reappointment to their present positions. The Selectboard is also soliciting your opinion with regard to each re-appointment.

In addition, in order to assist the Selectboard in its decision-making process, the Board would like to be informed of each individual’s attendance to scheduled meetings, the total number of meetings held between *May 2014 and April 30, 2015*, and the number of times an abstention was made. The Board asks that you check with each individual to determine their wish to continue serving. Please be advised that the reappointment process will be delayed without receipt of this information from you.

Below is a listing of the Board or Committee member(s) scheduled for reappointment in 2015 according to Selectboard office records. If there is a discrepancy, please let us know so that our records - as well as the Town Clerk’s - are accurate. Per an updated appointment policy adopted in September of 2014, the Selectboard requests that both incumbents interested in reappointment and candidates for initial appointment complete the volunteer board member application on the town website at <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>.

Please return the information requested below no later than **Friday, May 29, 2015** by fax to (413) 534-1041 or e-mail to selectboard@southhadley.ma.gov. Thank you for your attention to this request.

Board/Committee/Individual: *Cultural Council*
Term: *2015*
No. of Meetings Held: *6*

<u>Member(s) Name</u>	<u>Member’s Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions</u>
Marion Canning	Yes	Yes	Good	Yes
Renee Sweeney	Yes	Yes	Good	
Martha Terry	Retiring	n/a	Good	
Emily Dean	Yes	Voting Member	Good	

(Emily would move from Associate membership to Martha’s full member seat)

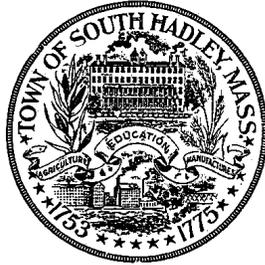
Additional Comments:

Bonnie Stretch is making progress with her move and anticipates being able to return in the near future, so we’d like to have her stay as a full voting member.

We would be interested in changing the composition of the Council to 9 voting members. This is a good number in terms of task distribution and training, but we would prefer to have all be voting members rather than the 2 associates so that everyone is a full participant. The Mass. Cultural Council defines ex-officio as a former full member serving in a non-discussion capacity until a year has passed and they may return to full membership, a definition that doesn’t really suit our needs. We are currently recruiting to fill 2 seats, which at present are Associate memberships. Thanks for your help!

TOWN OF SOUTH HADLEY

FRANCIS J. DETOMA
Chair
IRA J. BREZINSKY
Vice-Chair
BRUCE C. FORCIER
Clerk
SARAH ETELMAN
Member
JOHN R. HINE
Member



MICHAEL J. SULLIVAN
Town Administrator
Telephone (413) 538-5017
Fax (413) 534-1041

SELECTBOARD OFFICE
116 Main Street, Suite 109, South Hadley, Massachusetts 01075-2896
selectboard@southhadleyma.gov

MEMORANDUM

FROM: Laura Krutzler, Administrative Secretary

TO: Selectboard; Town Administrator; Town Clerk Carlene Hamlin

DATE: June 12, 2015

Re: Annual Appointments

Here is the list of annual appointments, which I have organized to the best of my ability. A request was made to the chair of each committee to have members submit on-line applications to confirm their interest in reappointment, but in some cases I have just received an e-mail or phone confirmation from individual board members. The few people I have been unable to contact are indicated by yellow highlighting. I will continue trying to contact these individuals up to the time of the meeting. Changes in board composition from last year (new members) are indicated by red font.

All new applicants for positions have been scheduled for interviews with the exception of Stephen Fox, a candidate for appointment to the Cable TV Advisory Committee, Tony Judge, and Robert Berwick, who has expressed interest in appointment to the Town Meeting Review Committee. Mr. Fox is not available on Tuesday night but is willing to attend the Selectboard meeting on July 7th if needed. I am awaiting direction as to whether the Selectboard wants to make new appointments to the Agricultural Commission and TM Review Committee or whether these boards will be allowed to lapse before scheduling the other two candidates.

Please be advised that I have staggered the term expirations for the Tree Committee, which, due to an oversight, was not staggered upon initial appointment.

I have attached the responses from board chairs but, due to space considerations, have not included all individual responses. These are on file in the Selectboard office. If you have any questions or if I can provide any additional information, please do not hesitate to contact me. Thank you for your consideration!

BOARDS AND COMMITTEES:

<u>Board/Committee</u> (Appointing Authority)	<u>Name</u>	<u>Term Length</u>
Agricultural Commission – 5 members	Todd Sugrue	2018
(SB)	Vacaney <u>Gerald (Tony) Judge</u>	2018
(Standing committee per by-law)	Vacancy	2018
	Vacancy	2018
	The only two remaining members on this five-member board are Todd Sugrue and Dawn Archambault.	
Appropriations Committee – 9 members	Andrew Beaudry	2018
	Stephen Hamlin	2018
(Standing committee per by-law)	Priscilla Mandrachia <u>R. Kirk Mackey</u>	2018
	Appropriations Committee members are appointed by the Town Moderator.	
Board of Appeals – 3 regular, 2 assoc.	No expiring terms.	
(SB) (Standing committee per by-law)		
Bylaw Review Comm. – no more than 7	Dana Muller <u>Vacancy</u>	<u>2018</u>
(SB)	Charles W. Sabourin	2018
(Standing committee per by-law)	Michael J. Wozniak	2018
	Per chair, Dana Muller is not seeking reappointment. This leaves a vacancy on this seven-member committee.	
Cable TV Advisory Committee – 3 to 7	Eric Zahm, Chair	2016
(SB)	Constance Clancy <u>Stephen Fox</u>	<u>2016</u>
(Standing committee per by-law)	Dale Johnston	2016
	Per chair, Connie Clancy is not seeking reappointment, leaving only two members. Per a recent bylaw change, the committee is supposed to have no fewer than three (3) and not more than seven (7) members.	
Canal Park Committee – 7 members	Richard A. Constant	2018
(SB)	William R. Bacis	2018
(Standing committee per by-law)	Eleanor Klepacki	2018
	Vacancy	2018
	There is one vacancy and three openings due to expiring terms.	
Capital Planning Committee – 9 seats	Ira Brezinsky (Selectboard Rep.)	2018
(SB, PB, SC, AC)	Ted Boulais (Appropriations Rep.)	2018
	Pat Dardenne <u>Barry Waite</u>	<u>2017</u>
(Standing committee per by-law)	Appointments to this committee are by recommendation of the Selectboard, Appropriations Committee, School	

	Committee and Planning Board. Selectboard action is to ratify the recommendations of these committees.	
Whiting Street Fund Commissioners - 5	Hazel Snopek	2016
(SB)	Margaret St. Martin	2016
(Standing committee per by-law)	Ryan S. Bagley	2016
	Vacancy <u>Pauline Casey</u>	2016
Community and Economic Development	Michael Fisher	2018
5 to 9 members	Kevin McCaffrey	2018
(SB)	Michael Fisher and Kevin McCaffrey are seeking reappointment. Committee intended to consist of no less than five (5) or more than nine (9) members. There are presently seven (7) members.	
(Standing committee per by-law)		
Conservation Commission	Jack Fleming	2018
3 to 7 members; 2 associates	James Canning	2018
(SB)	Vacancy (Associate)	2018
(Standing committee per by-law)	Five member committee with two associates. There is an opening for an associate member.	
CT River Channel Making Committee	Lucien A. Brunelle, Jr.	2018
3 members	Robert K. Fowler Vacancy	2018
(SB)	Vacancy	2018
(Standing committee per by-law)	Per Clerk's records, Robert K. Fowler is no longer a resident. There are two vacancies on this three-member board	
Council on Aging – 11 members	Judith Fortier	2018
(SB)	Kenneth Guilbault <u>Donald Lever</u>	<u>2018</u>
(Standing committee per by-law)	Virginia Sligo <u>Sheila Adams</u>	<u>2018</u>
	Theodore Tylunas <u>Carlene Hamlin</u>	<u>2018</u>
	Elaine Foley <u>Vacancy</u>	<u>2018</u>
	Thomas McAuley, Jr. <u>Vacancy</u>	<u>2018</u>
	Donna Robideau <u>Vacancy</u>	<u>2018</u>
	Elaine Foley, Thomas McAuley, Jr. and Donna Robideau must step down because of two-term limits. Joanne Trybus verbally informed me that Kenneth Guilbault, Virginia Sligo and Theodore Tylunas are not interested in reappointment, leaving <u>six</u> vacancies.	
Cultural Council	Marion Canning	2018
7 members, 2 ex-officio, non-voting	Renee M. Sweeney	2018
(SB)	Martha Terry <u>Emily Dean</u>	2018
(Standing committee per by-law)	Vacancy (ex-officio, non-voting)	

	Council consists of no less than five (5) or more than nine (9) members. Martha Terry has served two full terms and so is not eligible for reappointment. There is thus one vacancy, two term expirations and one vacancy for an ex-officio, non-voting member due to a resignation. Chair recommends moving Associate Emily Dean to replace Martha Terry.	
Forestry Committee – 3 members	Steven Roberts	2018
(SB)	Lyndon Bagg	2018
(Standing committee per by-law)	Michael Lamontagne	2018
Historic District Study Committee	Cynthia Baker	2018
7 members	Pauline Casey	2018
(SB)	Fred McLennan moved out of town	2018
(Ad Hoc Committee)	Vacancy	2018
	Per state law, seven members. There are presently six incumbents.	
GRO South Hadley Expanded from 5 to 9 members by two successive Selectboard votes	No term limits were ever established for this committee, so members serve until replaced by a successor.	
(SB) (Ad Hoc Committee)		
Historical Commission – 7 members	Susan Canedy	2018
(SB)	Scott Sargent	2018
(Standing committee per by-law)	Desiree Smelcer	2018
	Adam R. Sweet	2018
	Kenneth L. Williamson	2018
	Vacancy	
	Intended to consist of seven members; presently there are only six.	
Master Plan Implementation Committee	Linda Young Vacancy	<u>2018</u>
5 to 9 members	Jessica Renze has resigned and Linda Young is not seeking reappointment, leaving only four members. Per bylaw, committee consists of no less than five (5) and no more than nine (9) members.	
(SB)		
(Standing committee per by-law)		
Municipal Golf Commission	George Francis	2018
7 regular members; 2 alternates	Dale Gurek <u>Kyle Steinbock</u>	<u>2018</u>
(SB)	Daniel Whitford	
(Standing committee per by-law)	Bruce C. Forcier <u>Leonard Finkowski</u>	2018
	Vacancy (Alternate)	
	Vacancy (Alternate)	
	George Kansas and Bruce Forcier have resigned. Len Finkowski replaced Mr. Forcier as a full member, and Mark	

	Dubois filled the unexpired term of George Kansas, which expires in 2017. Dan Whitford and Dale Gurek are not seeking reappointment, leaving openings for two full members and two alternates.	
Open Space Committee–5 to 9 members	Nicole Sanford	2020
(SB)	Roger Beer	2020
(Standing committee per by-law)	No less than five (5) and no more than nine (9) members. There are now five.	
Recreation Commission – 7 members	Mark DuBois	2018
(SB)	Patrick Dawson	2018
(Standing committee per by-law)	Ronald Michalski	
	Seven members. Ron Michalski is not seeking reappointment, leaving one vacancy.	
Registrar of Voters – 3 members, Clerk	Shelley Gingras	2018
	Claire Belanski <u>Amy Foley</u>	2016
(SB)	Per Carlene Hamlin, Clare Belanski has retired. She recommends appointment of Amy Foley to 2016 fill Claire’s unexpired term.	
(Standing committee per by-law)		
Solid Waste Advisory Committee	Theodore Boulais	2016
No limit specified; has had as many as 7	Michael Fisher	2016
(SB)	Sharon Hart	2016
(Ad Hoc Committee)	John Higgins	2016
	Yem Lip	2016
	Ron Michalski	2016
	Veronique Blanchard-Smith	2016
Sustainability and Energy Commission	Veronique Blanchard Smith	2018
12 members	Russell Fleury	2018
(SB)	Melissa O’Brien	2018
(Standing committee per by-law)	The General Bylaw was recently amended to allow up to 12 members. There are presently 11.	
TM Electronic Communications Advisory Committee	Dale Johnston	2018
5 Town Meeting members	Larry Dubois	2018
(TM)	Michael Fitzsimmons	2018
(Standing committee per by-law)	Vacancy	
	Vacancy	
	Supposed to consist of five (5) TM members. Moderator Appointments.	
Traffic Sign Committee 3 members	All members are ex-officio. Membership consists of the Police Chief, Town	

(Standing committee per by-law)	Engineer and DPW Superintendent.	
Tree Committee	Theodore Boulais	2018
5 members plus associates	Karen D. Doherty	2016
(SB)	Michael Lamontagne	2017
(Ad Hoc Committee)	Dennis J. Swartwout	2017
	Kelly Woods	2016
	Linda Young	2018
	According to committee charter, there are five (5) regular members and unlimited associates.	
Trustees of the Old Firehouse Museum	Diane LaRoche	2018
9 members; 5 from Historical Society; 4 from general public	Barbara F. Randall No longer resident	2018
(SB)	Philip L. LaRoche	2018
(Standing committee per by-law)	Kenneth Merchant	2018
	Vacancy	2018
	Vacancy	2018
	Committee of nine members. There are presently seven.	
Wetlands Bylaw Administrative Appeals	Mark Cavanaugh	2016
5 members	Sharon Hart	2016
(SB)	John Hine	2016
(Standing committee per by-law)	Yem Lip	2016
	Per Non-Zoning Wetlands Bylaw, committee consists of two (2) Planning Board members, Selectboard member, Board of Health representative and DPW representative.	
Youth Commission Adult Task Force	Tanya Kopec	2018
7 members	Police Chief David LaBrie	2018
(SB) (SB approved structure 10/5/2010)	Vacancy	2018
(Nothing in General Bylaw, although TM accepted M.G.L. Ch. 40, Section 8E in 2010 to allow its creation.)	Per YC Director, Tanya Kopec and Chief Labrie are not seeking reappointment. This leaves only three members on this seven-member committee.	
Youth Task Force	Maritza Roman	2016
Not more than 15 youth members	Jailene Rodriguez	2016
(SB)	Hope Earle Andrei Danilchenko	2016
	Caleigh Sullivan Dylan Sparks	2016
	Casimare Acosta	2016
	Angela LeBel	2016
	Dominique Stevenson-Pope	2016
	Josephine Roman Julia LaBlanc	2016
	Sage Saykin Jon Neimeic	2016
	Kylee LeClair Jessica Allen	2016

MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

The Selectboard is asking the chair of each town board and committee to ask volunteer board members with expiring terms if they are interested in reappointment to their present positions. The Selectboard is also soliciting your opinion with regard to each re-appointment.

In addition, in order to assist the Selectboard in its decision-making process, the Board would like to be informed of each individual's attendance to scheduled meetings, the total number of meetings held between *May 2014 and April 30, 2015*, and the number of times an abstention was made. The Board asks that you check with each individual to determine their wish to continue serving. Please be advised that the reappointment process will be delayed without receipt of this information from you.

Below is a listing of the Board or Committee member(s) scheduled for reappointment in 2015 according to Selectboard office records. If there is a discrepancy, please let us know so that our records - as well as the Town Clerk's - are accurate. Per an updated appointment policy adopted in September of 2014, the Selectboard requests that both incumbents interested in reappointment and candidates for initial appointment complete the volunteer board member application on the town website at <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>.

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Board/Committee/Individual: *Cable TV Advisory Committee*
Term: *2015*
No. of Meetings Held: *2*

<u>Member(s) Name</u>	<u>Member's Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions Made</u>
Eric Zahm	yes	yes	perfect	none
Constance Clancy	no			
Dale Johnston	yes	yes	perfect	none

Additional Comments:



Laura Krutzler <lkrutzler@southhadleyma.gov>

FY 2016 Annual Appointments

Richard Constant <richardconstant@comcast.net>

Thu, Jun 11, 2015 at 7:41 PM

To: Laura Krutzler <lkrutzler@southhadleyma.gov>

Cc: Bill Bacis <wbacis@comcast.net>, Ellie Klepacki <eklepack@comcast.net>

Hello Laura:

Sorry for not responding sooner. I will accept a reappointment and I am copying your email to Bill and Ellie. We have also reorganized our board and Bill Bacis and Mitch Resnic are now Co-Chairs of the Canal Park Committee. I am sure Bill Bacis would like to be reappointed since he is a Co-Chair and I assume Ellie would also.

Thanks, Rick

From: Laura Krutzler [mailto:lkrutzler@southhadleyma.gov]

Sent: Tuesday, June 09, 2015 2:53 PM

To: Richard Constant

Subject: Re: FY 2016 Annual Appointments

[Quoted text hidden]



Laura Krutzler <lkrutzler@southhadleyma.gov>

Annual Reappointments

Jeff Labrecque <jlabrecque@thevillagecommons.com>

Thu, May 21, 2015 at 1:41 PM

To: Laura Krutzler <lkrutzler@southhadleyma.gov>

Cc: "selectboard@southhadleyma.gov" <selectboard@southhadleyma.gov>

Hi Laura,

With reference to the Annual Reappointments to Boards and Committees, I am pleased to state that Michael Fisher and Kevin McCaffrey wish to continue with their appointment on the Community and Economic Development Commission. Its my belief that they continue to meet the requirements, have attended numerous meetings and have made sincere contributions in time and opinion.

Should you need further assistance, please don't hesitate to contact me.

Thank you,

Jeffrey Labrecque :-)

MEMORANDUM

TO: All Appointed Board and Committee Chairs
 FR: Selectboard Office
 RE: Annual Reappointments to Boards and Committees
 DA: May 2015

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Board/Committee/Individual: *Conservation Commission*
 Term: *2015*
 No. of Meetings Held: *17*

<u>Member(s) Name</u>	<u>Member's Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions Made</u>
Jack Fleming	YES		16	0
James Canning	YES	<i>Jim has been a valuable member of the Commission for over 12 yrs</i>	15	0

Additional Comments:

I am looking forward to continue as a member of the Commission, working to protect South Hadley Wetlands
Jack Fleming

MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

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Board/Committee/Individual: *Cultural Council*
Term: *2015*
No. of Meetings Held: *6*

<u>Member(s) Name</u>	<u>Member’s Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions</u>
Marion Canning	Yes	Yes	Good	Yes
Renee Sweeney	Yes	Yes	Good	
Martha Terry	Retiring	n/a	Good	
Emily Dean	Yes	Voting Member	Good	

(Emily would move from Associate membership to Martha’s full member seat)

Additional Comments:

Bonnie Stretch is making progress with her move and anticipates being able to return in the near future, so we’d like to have her stay as a full voting member.

We would be interested in changing the composition of the Council to 9 voting members. This is a good number in terms of task distribution and training, but we would prefer to have all be voting members rather than the 2 associates so that everyone is a full participant. The Mass. Cultural Council defines ex-officio as a former full member serving in a non-discussion capacity until a year has passed and they may return to full membership, a definition that doesn’t really suit our needs. We are currently recruiting to fill 2 seats, which at present are Associate memberships. Thanks for your help!



Laura Krutzler <lkrutzler@southhadleyma.gov>

Openings on the Golf Commission

Laura Krutzler <lkrutzler@southhadleyma.gov>

Wed, May 13, 2015 at 3:50 PM

To: Bill Foley <william.foley@yahoo.com>

Cc: "selectboard@southhadley.org" <selectboard@southhadley.org>, Carlene Hamlin <chamlin@southhadleyma.gov>

Hi, Bill,

We're trying hard to keep abreast of rapidly-changing developments on the Golf Commission! I have put your request to appoint Mark Dubois as a full member of the commission on the Selectboard's May 19, 2015 agenda. Assuming the Selectboard takes this action as expected, this would leave seven full members and two openings for associate members. But since you advise us that Dale Gurek and Dan Whitford will not be seeking reappointment when their terms expire June 30, 2015; as of July 1st, there will be openings for two full members and two associates.

Please, by all means, encourage anyone you know who is interested in appointment to fill out an application on the town website: <http://www.southhadley.org/FormCenter/Selectboard-4/Application-for-Appointment-to-Board-Com-44>.

Although you have already communicated this via e-mail, could you please confirm that Dale Gurek and Dan Whitford are not seeking reappointment and that George Francis and Leonard Finkowski **do** wish to continue serving by completing and returning the attached Reappointment Form Letter? I greatly appreciate your time and effort!

On Sat, May 9, 2015 at 4:37 PM, Bill Foley <william.foley@yahoo.com> wrote:

With George Kansas taking a job out of state and resigning, Bruce Forciers election to the Selectboard and decisions by Dale Gurek and Dan Whitford not to seek reappointment to the Golf Commission we have four openings, two for voting members and two for associate membership. I've heard from one person who is interested, and will apply as soon as the positions are posted.

I am also requesting Selectboard approval moving Mark Dubois from associate membership status to full membership.

Thanks, Bill

--

Please note: my new e-mail address is lkrutzler@southhadleyma.gov. Please use this address for future e-mails. To forward information for distribution to the entire Selectboard, please continue to use Selectboard@southhadley.org.

Laura Krutzler
Administrative Secretary
Town of South Hadley
(413) 538-5017, ext. 135 (phone)
(413) 534-1041 (fax)



MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

The Selectboard is asking the chair of each town board and committee to ask volunteer board members with expiring terms if they are interested in reappointment to their present positions. The Selectboard is also soliciting your opinion with regard to each re-appointment.

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Board/Committee/Individual: *Master Plan Implementation Committee*
Term: *2015*
No. of Meetings Held: _____

<u>Member(s) Name</u>	<u>Member's Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions Made</u>
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Linda Young does NOT wish to continue to serve

Additional Comments:

Linda informed us at our April meeting that she doesn't want to be reappointed.



Laura Krutzler <lkrutzler@southhadleyma.gov>

Trustees of Firehouse Museum/Reappointments

Diane LaRoche <pdlaroche@msn.com>

Fri, May 29, 2015 at 12:35 PM

To: "selectboard@southhadleyma.gov" <selectboard@southhadleyma.gov>

To the Selectboard: The following Trustees are up for reappointment

Diane LaRoche

Philip LaRoche

Kenneth Merchant

The Trustees met last night (5/28), and all wish to continue to serve. Diane LaRoche/ Chair



Laura Krutzler <lkrutzler@southhadleyma.gov>

FY 2016 Annual Appointments

Nicole Sanford <pmnsanford@comcast.net>
To: Laura Krutzler <lkrutzler@southhadleyma.gov>
Cc: Richard Harris <rharris@southhadleyma.gov>

Tue, Jun 9, 2015 at 4:54 PM

Hi Laura,

I've cc'd Richard Harris on this email as he has the appointment paperwork.

Yes, both Roger and I are willing to accept reappointment.

Thanks, Nicole Sanford

Sent from my iPhone

On Jun 9, 2015, at 3:55 PM, Laura Krutzler <lkrutzler@southhadleyma.gov> wrote:

Hi, Nicole,

I am contacting committee chairs who have not yet responded to my inquiry regarding annual appointments. As a reminder, the Selectboard is making annual appointments at its meeting on Tuesday, June 16th, and the terms of two members of the Open Space Committee - you and Roger Beer - are expiring June 30, 2015.

Please let me know at your earliest convenience whether one or both of you are willing to accept reappointment! Thank you for your attention.

On Fri, May 15, 2015 at 1:51 PM, Laura Krutzler <lkrutzler@southhadleyma.gov> wrote:
I'm sorry for the confusion. I sent you the wrong form. One of the perils of electronically updating and repeatedly saving work! Here's the correct form. (Hope I didn't do that too many times!)

On Fri, May 15, 2015 at 1:21 PM, Nicole Sanford <pmnsanford@comcast.net> wrote:
Laura,

I am confused regarding this request. I only know one of the individuals on the attached letter. As co-chair of the Open Space Committee am I suppose to ask those listed if they wish to be reappointed to the golf commission?

Thanks, Nicole

Sent from my iPhone

On May 14, 2015, at 2:00 PM, Laura Krutzler <lkrutzler@southhadleyma.gov> wrote:

Hi, Nicole,

As you may know, the Selectboard will be making annual appointments to volunteer boards and committees at its meeting on Tuesday, June 16, 2015. I have been asked to contact board chairs to assist in determining if individual board members with expiring terms are willing to be reappointed.

MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

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Board/Committee/Individual: *Recreation Commission*
Term: *2015*
No. of Meetings Held: 8

<u>Member(s) Name</u>	<u>Member's Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions Made</u>
Mark DuBois	<i>yes</i>	<i>yes</i>	<i>4/8</i>	<i>4</i>
Patrick Dawson	<i>yes</i>	<i>yes</i>	<i>5/8</i>	<i>3</i>
Ronald Michalski	<i>NO</i>		<i>4/8</i>	<i>4</i>

Additional Comments: *RON winters in Florida and wants to move on.*

MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

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Board/Committee/Individual: *Registrar of Voters*
Term: *2015*
No. of Meetings Held: _____

<u>Member(s) Name</u>	<u>Member's Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions Made</u>
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Shelly Gingras – (2018)

Amy Foley – (2016) replacing Claire Bielanski who's retiring.

Additional Comments:



Laura Krutzler <lkrutzler@southhadleyma.gov>

Wetlands Bylaw Administrative Appeals Committee

pearlcity@comcast.net <pearlcity@comcast.net>

Wed, May 20, 2015 at 9:08 PM

To: John Hine <jhine@southhadleyma.gov>

Cc: Sharon Hart <shart@southhadleyma.gov>, Laura Krutzler <lkrutzler@southhadleyma.gov>, Yem Lip <ylip@longmeadow.org>

Hi Laura:

Count me in...Thx

Mark Cavanaugh

From: "John Hine" <jhine@southhadleyma.gov>

To: "Sharon Hart" <shart@southhadleyma.gov>

Cc: "Laura Krutzler" <lkrutzler@southhadleyma.gov>, "Yem Lip" <ylip@longmeadow.org>, "Mark Cavanaugh" <PearlCity@comcast.net>

Sent: Friday, May 15, 2015 3:50:26 PM

Subject: Re: Wetlands Bylaw Administrative Appeals Committee

As am I.

John Hine
Selectboard
South Hadley, MA

On Fri, May 15, 2015 at 3:44 PM, Sharon Hart <shart@southhadleyma.gov> wrote:

I am still willing

Sharon Hart,
Emergency Management Director,
Director of Public Health
116 Main Street Suite 102
South Hadley, MA 01075
cell (413) 315-7307
work (413) 538-5017 x 204
fax (413) 538-5012
shart@southhadleyma.gov

On Thu, May 14, 2015 at 4:10 PM, Laura Krutzler <lkrutzler@southhadleyma.gov> wrote:

Greetings, Wetlands Administrative Appeal Committee Members!

Since I know this group only meets to hear appeals of the Non-Zoning Wetlands Bylaw and in all likelihood has never elected a chair, I am sending this inquiry to you as individuals rather than directing my request through the chair.

As you may know, the Selectboard will be making annual appointments of volunteer boards and committees on June 16, 2015. Therefore, please let me know if you are willing/able to continue serving on this committee so I may include your name on the list of reappointments presented to the Selectboard.

Please respond by Friday, May 29, 2015 so that the information will be available for consideration/action on June 16th. Thank you very much!

--

Please note: my new e-mail address is lkruzler@southhadleyma.gov. Please use this address for future e-mails. To forward information for distribution to the entire Selectboard, please continue to use Selectboard@southhadley.org.

Laura Krutzler
Administrative Secretary
Town of South Hadley
(413) 538-5017, ext. 135 (phone)
(413) 534-1041 (fax)

MEMORANDUM

TO: All Appointed Board and Committee Chairs
FR: Selectboard Office
RE: Annual Reappointments to Boards and Committees
DA: May 2015

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Board/Committee/Individual: *Commissioners of Whiting Street Fund*
Term: *2015*
No. of Meetings Held: *none last year*

<u>Member(s) Name</u>	<u>Member's Wish to Continue to Serve</u>	<u>Reappointment Recommendation</u>	<u>Attendance Record</u>	<u>Abstentions Made</u>
Hazel Snopek	<i>yes</i>			
Margaret St. Martin	<i>yes</i>			
Ryan S. Bagley	<i>yes</i>			

Additional Comments:



Laura Krutzler <lkrutzler@southhadleyma.gov>

Annual Appointments

Danielle Stelma <dstelma@southhadleyma.gov>
To: Laura Krutzler <lkrutzler@southhadleyma.gov>

Fri, Jun 12, 2015 at 12:47 PM

Laura,

Dave LaBrie & Tanya Kopecs terms are up and they will not be returning.

Youth Commission Youth to be re-appointed/appointed

Maritza Roman
Jailene Rodriguez
Andrei Danilchenko
Dylan Sparks
Dominique Stevenson-Pope
Angela LeBel
Julia LaBlanc
Jon Neimeic
Jessica Allen
Christian Vadella

Danielle Stelma
Youth Commission Director/
Assistant Recreation Director
Town of South Hadley
413-538-5017 x131

[Quoted text hidden]

**Major Goals of the Town Administrator
2015/2016 (Year 3)**

1. Communication/community relations

- Branding/image-building
- Continue developing Town website
- Work to develop a system for board and commissions to better communicate projects to the public
- Increase training and public forums on topics of interest to the community
- Improve distribution of the Town Administrator report
- Have a regularly-published column with important issues or news about South Hadley

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets] 1 [Rarely meets]

Comments:

2. Organizational structure

- Examine and support needs and functions of boards and commissions
- Demonstrate and articulate other governmental structures seen as effective in other municipalities
- Review internal organizational structure and functions of component departments
- With the Selectboard, examine commissions and boards, regarding as to functionality and need
- Support the efforts of Town boards and commissions as needed

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets] 1 [Rarely meets]

Comments:

3. Policy development

- Assist thorough review and codification of town bylaws
- Present streamlined government concepts to be considered by the Selectboard and possibly Town Meeting
- Continue to develop written policies and procedures
- Establish a process for annual appointments
- Present strategies to reduce accumulated benefit time to present to unions and non-union employees
- Continue Town employee professional development

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets] 1 [Rarely meets]

Comments:

4. Innovation (projects/initiatives/streamlining)

- Develop a short-term and long-term plan for the Town Hall building
- Alternative transportation initiatives
 - Bike path study
 - PVRTA
- Alternative energy efficiencies and initiatives
- Continue to explore and develop “Creative Economy” opportunities
- Municipal technology
 - Swipe cards
 -
- Assist in the development of a Mass. Chapter 40R and 40B housing plan for the town (leave?)
- Continue to work with HG&E to enhance assets (leave?)

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets] 1 [Rarely meets]

Comments:

5. Fiscal management

- Use all means and resources to collect previously owed taxes and fees, including tax titles
- Develop long-term borrowing and debt retirement strategies for the town
- Ensure that audit reports are widely circulated and discussed
- Explore opportunities to make fee-based departments self-funded
- Present opportunities to increase customer access to online payments and other services
- Review all fees and charges from various departments

Rating:

5 [Always exceeds goals] 4 [Often exceeds] 3 [Meets goals] 2 [Sometimes meets] 1 [Rarely meets]

Comments:

** It is recommended that the TA maintain a log of all of his major activities that are directed at the fulfillment of the Major Goals.

Summary:

Rating total:

Comments:



June 12, 2015

Honorable Selectboard;

Please accept this as an abridged accounting of recent activities of the Town Administrator on your behalf and related to various projects and initiatives.

MassWorks Grant; I have notified and subsequently had a conversation in regards to putting together a strong application by the August deadline. The guidelines, purpose and intent of this grant was delivered to SB members via email earlier this week, if you have not received it please let me know or go to <http://mass.gov/hed/massworks> to learn more about the program.

There are several examples of projects which have received funding in the past, Easthampton and Pittsfield seem to be most consistent with how South Hadley may use MassWorks to its advantage. I have already reached out to Representative John Scibak, who stated he would be delighted to help in any way appropriate at the state level. The Planning Director has been apprised of the intent and of course he will lend his talents to make the application a success.

The grants are focused on infrastructure investment which will create jobs, transportation opportunities and affordable housing. The catalytic effect a phased sizable onetime grant may have, particularly in the target areas would be immense and would greatly serve the entire Town of South Hadley. To be successful once the application is tendered, I suggest it will need robust and broad support from the entire community, particularly key leaders.

It is always one of the challenges in the grant writing process to develop an application which fits the parameters, draws attention to it's importance without overstating and pleases all constituencies 100%. As difficult a task that it is, I have seen it done and believe South Hadley is up to the task.

Initially I would suggest the application speak to creating traffic improvements with a "complete streets" approach for Main, Bridge and Lamb. This should include improved pedestrian crossing at Lamb and Main to allow better access to the Beachgrounds. I believe there could be a nexus with the affordable housing component by way of our 40R designation and recent stepped up efforts to create an affordable housing plan for SoHa.

There seems to be other opportunities to construct housing on appropriate open land which will also tie in regional transportation efforts in respect to both high speed rail and circulator bus route in the Town of South Hadley. I appreciate the enthusiasm of the SB Chair on this project and, as always, the Selectboard's support. I cannot state more strongly the importance of a coordinated effort to find

success. This will only get out of the DHCD review phase with everyone in South Hadley saying this is a good thing ...you do not have to say it is perfect, just “a good thing”.

Manager’s PBEs; I had briefly mentioned that I am deeply immersed in this annual project and it is consuming a greater part of my time than I had originally suspected. I am bringing this to your attention, not to complain, but to ensure you have an understanding of how my time is being spent these past two weeks and it looks like it will continue in to most of next week.

It is important work as I reflect on the accomplishments of each department manager; I owe it to their hard work to make sure I give a balanced and fair review for each. That should not suggest everyone will be happy at the end of the process. If making everyone happy was the goal, I would have already freed up about 60 hours over the three weeks I am taking to review the PBEs.

Once each person’s rate of success is determined they will be awarded a retroactive increase in their salary, the increase will be affixed to their FY 16 rate as well for each manager and appropriate non-union staff. I hope it will become clear to all involved, while I appreciate all their dedication, applying a value system like paint on an old porch is not fair or progressive.

When the process is complete each employee will get an analysis which will make suggestions and have greater critical detail. This document will be theirs to use as they see necessary, we will not share that as a public document. There will be an accompanying “summary” which will be delivered to the SB and offered to the public upon request.

Cost-Accounting Software; I sat through a one-hour presentation for a municipal cost accounting software recently, it was very interesting how this group applied formulas. The key intent was to seek accurate costing of services provided external and internal to the municipal organization.

While I have scheduled another webinar for other staff to look at the platform, I am not anywhere convinced we do not already have some tools which could be used or adapted to produce similar analysis. Ultimately I may not see the benefit or it may become apparent the product could be highly useful to Appropriations, Capital Planning, Schools, Selectboard, Administration or departments.

If you are interested you can get an overview at CostTree.com or let me know and when the webinar is scheduled I will let you know.

“We in Our Town”; Say it fast ...and you will know how corny or creative we are in Town Hall. We will start to promote this event and thanks to Selectboard Etelman we already have, even after the TA gave her the wrong information.

On September 12 at South Hadley Library beginning at 9 AM (done by 11AM) we will present the South Hadley Website in a forum designed for the public, board/commission members or others to be mesmerized by the tools and mechanisms which may work to their advantage on the site.

The day prior, town staff will get additional training on the website functionality and how it may be utilized to increase communication with the public and help in providing information. IT Coordinator

James Doolittle has been rededicating his efforts to make applications, pay on-line, emergency notification systems, creating self-directed applications and generally clean up the site. I greatly appreciate his efforts in those areas.

We need new pictures, so if anyone is willing to contribute (free) and is not worried about getting credited, please send them my way.

Selectmen's Association in Northampton; On Thursday, June 11 I, along with Chairman DeToma, Selectboard Member Etelman and HCOG South Hadley Representative Julie Gentile attended a presentation on "Town Administrator, Selectboard Relations" presented by Scituate Town Administrator Patricia Vinchesi and South Hadley Selectboard Member John Hine. Although I was impressed, as were the other attendees, the message was consistent with the policies and actions of the South Hadley Selectboard.

If I was to distill down, the message, would be founded in mutual respect and communication between the board and the administrator. I thought the presentation was well done and informative. It could be discerned from the questions some administrators are not as lucky as I am, thank you.

Western Mass EDP; I attended the regular monthly meeting of the Economic Development Partnership in Springfield recently. There was a presentation by the new regional coordinator for the Mass Office of Business Development Debra Boronski. It covered the various programs available to communities when trying to strengthen the business climate in their communities.

It was very informative and left little doubt in regards to the Baker-Polito commitment to business development. There will be an important "roundtable" I am scheduled to attend at UMass Amherst-Springfield with the Governor's development team on Thursday, June 18 which will add to the understanding of the direction they are taking the Commonwealth.

At the conclusion of this meeting there was a discussion about the success and challenges facing each city or town in terms of development. It was very interesting to hear how many successful projects were being touted which used a holistic approach to projects. There was great emphasis on walkability and making commercial areas appealing to the public.

The Executive Director of Western Mass Development Rick Sullivan asked if he could pay the Town of South Hadley a visit and tour some of the projects both real and imagined of course I told him he is always welcome in SoHa. Director Sullivan (no relation, he asked me to let everyone know that) is anxious to support projects in South Hadley and throughout the region, I appreciate his desire to do so.

Citizen/Customer Inquiries; On my most recent evaluation there was a suggestion about my contact with citizens, in an effort to make sure the Selectboard knows how much I appreciate the observations, I would like to inform the board about an average week in terms of citizen or individual interaction.

As you know, sometimes to my detriment I have an open door policy, boy do people take advantage of that policy. It should be noted I had to close my door this past week on occasion just to get some work done. I can report most people did not get the hint. The reality is the SB members seem to be the most

respectful of my time. Now I do not want you to get the wrong impression. The interaction between the Town of South Hadley citizens (or people who are interested in becoming a resident or investing in SoHa) is critically important and something I enjoy the task immensely (for the most part).



Above is a picture I was requested or perhaps demanded to see in person at Cypress and Westbrook, I believe the DPW Superintendent has a strategy to resolve the issue.

To give a quick overview I fielded over 25 calls from constituents, had 28 more pay me a personal visit and I have averaged 21 email messages a day these past two weeks on new or on-going issues in the community (I also took three days off). Laura Krutzler as the Administrative Assistant fielded at least as many calls which the majority are handled independently.

The range of those interactions are from questions about improperly installed sewer drains to noisy compressors, street paving projects, helping a board/commission with a function, dogs, litter, public property sales, overhanging trees, high grass, no grass, the smell of grass, interest in opening a business, disagreement with regulations or penalties from the health department, the building department, the Town Clerk's Office, the Treasurer's Office or Assessor's Office. I also attend about 3 to 5 meetings other than the SB in the community or for the municipality on a regional basis a week (i.e. EDP, HCHIT, By-law Review, NHN, KYT, and Chamber).

Please note there is nothing listed here which I do not think would or should not be the responsibility of your Town Administrator. This is my attempt to try convey some of what I (we) do every day under your direction.

Mediation; I am happy to say we have resolved all outstanding grievances against the Town of South Hadley and settled all contracts, the next negotiation will likely start after January 1, 2016 with the SHPD. I am sure you would agree this is no easy feat. Thank you for the support

We are in a good place from a labor perspective at the moment ...I do mean moment!

Thank you as always for all your support and understanding,

Respectfully submitted,

Michael J Sullivan

Town Administrator, South Hadley