

ASSESSORS



KEVIN E. TAUGHER, Chair  
LYNN MASSON, Clerk  
THOMAS R. REIDY, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

August 27, 2018

Minutes of meeting of August 27, 2018. Meeting was called to order at 9:05 a.m. Present at meeting were Mr. Kevin Taugher, Mr. Thomas Reidy, Ms. Lynn Masson and Mrs. Melissa Couture Rimbold.

Mrs. Couture Rimbold informed the board that there was a conflicting vote on the makeup of the board. She had incorrectly informed the board that the position of clerk was available when Ms. Masson was appointed. She requested the board vote to clarify the positions of the members. The chair opened the floor for nominations for clerk. He then nominated Mr. Reidy. Hearing no other nominations they were closed. Mr. Taugher made a motion to nominate Mr. Reidy as clerk. Motion seconded by Ms. Masson. Mrs. Couture Rimbold stated she would send a corrected notification to the Town Clerk.

Mr. Reidy made a motion to accept the minutes from the meeting of July 30, 2018 as written. Ms. Masson seconded the motion. Motion passes 3-0.

Mrs. Couture Rimbold presented the bills payable. She stated there is an invoice from CAI for the digital mapping in the amount of \$2,400.00. There is also an invoice for data collection from Bishop & Associates in the amount of \$15,750.00. Mr. Reidy made a motion to approve the bills as presented. Motion seconded by Ms. Masson. Motion passes 3-0.

Mrs. Couture Rimbold presented the motor vehicle excise warrants for signature for 2018 commitments 4 and 90. All members signed.

Old Business:

Mrs. Couture Rimbold provided the board with a copy of the email response from The DPW Superintendent regarding road moratorium notifications, dates and list of streets. The board reviewed the response and requested that Mrs. Couture Rimbold find out if a property on a street that has sewer would be allowed to have septic. She stated she would inquire. Mrs. Couture Rimbold informed the board that the office is currently reviewing the listing of streets for potential valuation issues.

New Business:

Mrs. Couture Rimbold provided the board with the monthly abatement reports for July. She stated there are four (4) reports as follows:

- 2016 motor vehicle excise, 8 transactions totaling the amount of \$931.72
- 2017 motor vehicle excise, 2 transactions totaling the amount of \$ 47.69
- 2018 motor vehicle excise, 78 transactions totaling the amount of \$ 7,792.47
- 2018 boat excise, 1 transaction totaling the amount of \$15.48

Mr. Reidy made a motion to approve the monthly abatement reports for July as presented. Motion seconded by Ms. Masson. Motion passes 3-0.

Associate Assessor report:

Mrs. Couture Rimbold stated that she felt she did a good job teaching course 200 at UMASS. She will find out more when both the test and survey results are in. She was asked how many students she had. She stated she had 27; the highest number for any of the core courses offered.

She then congratulated the board on being a fully qualified board. She stated that Ms. Masson already has her certification from Department of Revenue (DOR) and is now listed under South Hadley in the local official's directory. She went on to congratulate Mr. Reidy for completing and passing his certification. She stated she has submitted the Assessors Qualification summary to DOR and the Town Clerk has certified the submission.

Mrs. Couture Rimbold reminded the board that the What's New in Municipal Law Seminar is being held on October 4<sup>th</sup>. She stated she cannot submit the department's registrations until all are received. She asked members to let her know this week if they plan on attending. Mr. Taugher stated he would not.

Mrs. Couture Rimbold told the board that she is in receipt of the notice for the annual Vision user conference. She stated that due to the fact that we are not on the version they will be teaching on as well as this conflicting with the municipal law seminar the staff would not be attending.

Mrs. Couture Rimbold informed the board that Mrs. Cronin will be attending the Clerk's meeting on September 27<sup>th</sup>. This meeting is about the relationship between the Collector and Assessor's offices. She went on to state that the Collector is sending at least one staff member to this.

Meeting Schedule:

Mrs. Couture Rimbold stated that the next regularly scheduled meeting should be held on Monday, September 10, 2018 however she will be on vacation. She stated the next regular meeting would then be on Monday, September 24, 2018 at 9:00.

Other Business:

Mrs. Couture Rimbold stated she had a few items for other business. She stated that she was informed by the Town Administrator that there will no longer be a separate board page for any elected boards. This information will be transferred to the department page.

She informed the board that Dave Gardner was hired as the Building Commissioner. She stated he had worked for the town previously in the building department.

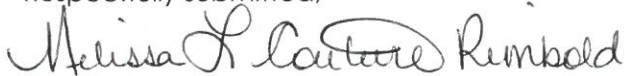
Lastly, she informed the board that interim Town Counsel will be Brian O'Toole from Ryan & Boudreau's office.

Adjournment:

Mr. Reidy made a motion to adjourn. Motion seconded by Ms. Masson. Motion passes 3-0.

Meeting adjourned at 9:55 a.m.

Respectfully submitted,



Melissa L. Couture Rimbold  
Associate Assessor

List of documents reviewed during meeting

Minutes (Open and Executive sessions)	Associate Assessor files
Bills payable	Assistant to Associate Assessor files
2018 Excise Warrants (#4 & #90)	Warrant files (vault)
Road Moratorium email response and list	Associate Assessor files
July monthly abatement reports	Monthly report files (vault)
Municipal Law Seminar notice	Associate Assessor files
Vision user conference notice	Associate Assessor files