

ASSESSORS



KEVIN E. TAUGHER, Chair
 LYNN MASSON, Clerk
 THOMAS R. REIDY, Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

July 30, 2018

Minutes of meeting of July 30, 2018. Meeting was called to order at 9:04 a.m. Present at meeting were Mr. Kevin Taugher, Mr. Thomas Reidy, Mrs. Lynn Masson and Mrs. Melissa Couture Rimbold.

Mrs. Couture Rimbold stated she would like to welcome Lynn to the board. The other board members welcomed Mrs. Masson. Mr. Taugher then stated he would accept nominations for the position of Clerk. Mr. Reidy made a motion to nominate Mrs. Masson for Clerk. Mr. Taugher seconded the motion. Motion passed unanimously.

Mr. Reidy made a motion to accept the minutes from the meeting of July 9, 2018 as written. Mr. Taugher seconded the motion. Motion passes 2-0 with 1 abstention.

Mr. Reidy made a motion to accept the minutes from the meeting of July 10, 2018 as written. Mr. Taugher seconded the motion. Motion passes 2-0 with 1 abstention.

Mrs. Couture Rimbold presented the bills payable. She stated there is one (1) bill for CAI for quarterly mapping maintenance in the amount of \$531.25. Mr. Reidy made a motion to approve the bills as presented. Motion seconded by Mr. Taugher. Motion passes 3-0.

Old Business:

Mrs. Couture Rimbold provided the board with a copy of her email to the DPW regarding road moratorium notifications and dates. Mr. Reidy asked if a response has been received. She stated it has not. Mr. Reidy asked Mrs. Couture Rimbold to follow up with another question; would the town consider any alternatives to a strict moratorium such as paving an additional length of roadway surrounding the cut or disturbance? She stated she would pose the question. Also, the board would like to know what the "alert system" for residents is when their road is being paved. Mrs. Couture Rimbold stated she would follow up and inform the board of any responses.

New Business:

Mrs. Couture Rimbold informed the board that the three (3) fiscal 2017 Appellate Tax Board (ATB) cases scheduled for July 18 were either withdrawn or postponed. Mrs. Couture Rimbold explained what transpired with each. Mrs. Masson asked for the addresses for the two (2) cases still pending.

Mrs. Couture Rimbold discussed getting a new signature stamp with all three (3) signatures for excise abatement certificates. All members agreed and signed the template.

Mrs. Couture Rimbold stated that she will wait until she returns from vacation to submit the Assessors Qualification Summary to Department of Revenue. This will afford the Town Clerk time to add Mrs. Masson to the Local Officials Directory as well as allow Mr. Reidy time to finish the required course 101. Currently the only member certified is Mr. Taugher.

Associate Assessor report:

Mrs. Couture Rimbold stated that she presented last week at the Council on Aging's (COA) lunch and learn. The topic was personal exemptions. Mrs. Masson asked if this was done annually. Mrs. Couture Rimbold stated she is working with the COA to have this twice a year.

She then informed the board that she is in receipt of the notice for the annual Municipal Law Seminar. She informed members if they plan on attending to confirm with her as soon as possible for processing.

Mrs. Couture Rimbold reminded the board that the Hampden-Hampshire Counties Assessors Association (HHCAA) is holding its first annual picnic and meeting. It is being held on Thursday, August 30 and reservations must be made by August 15. She again asked members to let her know as soon as possible of their attendance.

Mrs. Couture Rimbold told the board that the MAAO Fall Conference will be held on October 25, 2018 at the Publick House. She stated the agenda is in the finalization stages and the notice should be posted soon.

She then reminded the board that the office will be closed next week, August 6 -10, 2018.

Meeting Schedule:

Mrs. Couture Rimbold stated that the next regularly scheduled meeting should be held on Monday, August 13, 2018 however she will be on vacation. She stated the next regular meeting would be on Monday August 27, 2018 at 9:00. She will contact the board if there is no need to meet.

Other Business:

Mr. Taugher stated he had a couple of items. First, if Mrs. Masson would like, he suggested that Mrs. Couture Rimbold provide her with a tour of the town. Mrs. Masson stated she would like that. He then asked if Mrs. Couture Rimbold would show her the digital mapping program. She stated she would do that as well.

Adjournment:

Mr. Reidy made a motion to adjourn. Motion seconded by Mrs. Masson. Motion passes 3-0.

Meeting adjourned at 9:46 a.m.

Respectfully submitted,



Melissa L. Couture Rimbold
 Associate Assessor

List of documents reviewed during meeting

Minutes (Open and Executive sessions)	Associate Assessor files
Bills payable	Assistant to Associate Assessor files
Road Moratorium email	Associate Assessor files
Municipla Law Seminar notice	Associate Assessor files
HHCAA Summer picnic flyer	Associate Assessor files