

## ASSESSORS



KEVIN E. TAUGHER, Chair  
 THOMAS R. REIDY, Clerk  
 Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

July 9, 2018

Minutes of meeting of July 9, 2018. Meeting was called to order at 9:07 a.m. Present at meeting were Mr. Kevin Taugher, Mr. Thomas Reidy and Mrs. Melissa Couture Rimbold.

Mr. Reidy made a motion to accept the minutes from the meeting of June 11, 2018 as written. Mr. Taugher seconded the motion. Motion passes 2-0.

Mrs. Couture Rimbold presented the bills payable. She stated there is one (1) bill for New England Archives for offsite storage of microfilm in the amount of \$105.00. There is also a reimbursement for mileage for Mrs. Couture Rimbold in the amount of \$79.11. Mr. Reidy made a motion to approve the bills as presented. Motion seconded by Mr. Taugher. Motion passes 2-0.

Mrs. Couture Rimbold presented the board with 2018 motor vehicle excise warrants for signature for commitment #3. Members signed the warrants.

Old Business:  
 none

New Business:

Mrs. Couture Rimbold provided the board with the monthly abatement reports for June. She stated there are four (4) reports as follows:

- 2016 motor vehicle excise, 1 transaction totaling the amount of \$28.08
- 2017 motor vehicle excise, 3 transactions totaling the amount of \$ 148.68
- 2018 boat excise, 5 transactions totaling the amount of \$156.00
- 2018 motor vehicle excise, 48 transactions totaling the amount of \$ 3,265.91

Mr. Reidy made a motion to approve the monthly abatement reports for June as presented. Motion seconded by Mr. Taugher. Motion passes 2-0.

Mrs. Couture Rimbold informed the board that she has been in contact with the Town Administrator regarding the joint meeting for board member appointment. She reminded the board that the meeting is tomorrow night at 7:00 p.m. To her knowledge there are still only two (2) applicants interviewing for the position.

Mrs. Couture Rimbold informed the board that she has run into a market value issue with a property due to a road moratorium. She stated the property is a building lot in all aspects other than the property owner and/or any potential buyer will be unable to secure utilities to the property. The board discussed the potential impact this could have on other lots. Mr. Taugher questioned if the town, through the DPW notifies property owners of such moratorium. Mrs. Couture Rimbold stated she was unaware of any such notice going to property owners. She was asked to investigate this question further prior to the next meeting. She stated she also needs clarification on the date the moratoriums are through as only a year is listed.

Mrs. Couture Rimbold then informed the board that she is in receipt of a zoning determination from the Building Commissioner regarding a parcel of land on Lawrence Avenue. Mrs. Couture Rimbold stated

that this has impacted the market value of the property in question. It is her understanding a Zoning Board of Appeals (ZBA) hearing will be held on this property. She will keep the board informed of any decisions made.

Mrs. Couture Rimbold then provided the board with the final FY18 budget. She stated that after encumbrances the budget turn back will be \$1,241.77.

Associate Assessor report:

Mrs. Couture Rimbold informed the board that the PBE results are in and both she and Mrs. Cronin received increases. She stated that Mrs. Cronin's position, duties and salary were reviewed by administration and she is happy to report that an adjustment was made.

Mrs. Couture Rimbold informed the board that the Hampden-Hampshire Counties Assessors Association (HHCAA) is holding its first annual picnic and meeting. She stated that both the 2018 Massachusetts Association of Assessing Officers (MAAO) President, William Mitchell and newly hired MAAO Executive Director, Christine Purple are the speakers for the event. It is being held on Thursday, August 30 and reservations must be made by August 15.

She then informed the board that their three (3) fiscal 2018 Appellate Tax Board cases are being held on Wednesday, July 18, 2018 in Boston. She will be calling the property owners/representatives to ensure their attendance.

Mrs. Couture Rimbold informed the board that she is in receipt of a request from the Electric Light Department (ELD) to place a lien on a property for the July 1 billing for fiscal 2019. Unfortunately the letter was dated and received on July 2 and the bills were committed on June 14. She went on to explain that she sent an email clarifying the timelines for placement of liens on tax bills for both preliminary and actual commitments so ELD would have it in writing for all staff.

Meeting Schedule:

Mrs. Couture Rimbold stated that the next regularly scheduled meeting should be held on Monday, July 23, 2018 at 9:00 a.m. She also reminded the board that their joint meeting with the Selectboard is scheduled for tomorrow, Tuesday, July 10 at 7:00 p.m.

Other Business:

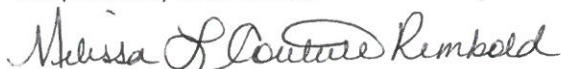
Mrs. Couture Rimbold informed the board that the LUCA (Local update of census addresses) project is being finalized this week for submittal as it is due on July 12.

Adjournment:

Mr. Reidy made a motion to adjourn. Motion seconded by Mr. Taugher. Motion passes 2-0.

Meeting adjourned at 11:02 a.m.

Respectfully submitted,



Melissa L. Couture Rimbold  
Associate Assessor

List of documents reviewed during meeting

Minutes (Open and Executive sessions)	Associate Assessor files
Bills payable	Assistant to Associate Assessor files
2018 excise warrants (Comm. #3)	Warrant files (vault)
June monthly statements	Monthly report files (vault)
Board appointment emails	Associate Assessor files
Road Moratorium listing	Associate Assessor files
Zoning Interpretation: Lawrence Avenue	Associate Assessor files
Final FY18 budget	Associate Assessor files
HHCAA Summer picnic flyer	Associate Assessor files
ELD lien request	Associate Assessor files