

ASSESSORS



KEVIN E. TAUGHER, Chair
 THOMAS R. REIDY, Clerk
 Member

MELISSA L. COUTURE RIMBOLD, Associate Assessor

June 11, 2018

Minutes of meeting of June 11, 2018. Meeting was called to order at 9:17 a.m. Present at meeting were Mr. Kevin Taugher, Mr. Thomas Reidy and Mrs. Melissa Couture Rimbold.

Mr. Reidy made a motion to accept the minutes from the meeting of May 14, 2018 as written. Mr. Taugher seconded the motion. Motion passes 2-0.

Mrs. Couture Rimbold presented the bills payable. She stated there is one (1) bill for Bishop & Associates for performing the FY18 interim year value update in the amount of \$1,500.00. Mr. Reidy made a motion to approve the bill as presented. Motion seconded by Mr. Taugher. Motion passes 2-0.

Old Business:
 none

New Business:

Mrs. Couture Rimbold provided the board with the monthly abatement reports for May. She stated there are three (3) reports as follows:

- 2016 motor vehicle excise, 1 transaction totaling the amount of \$89.44
- 2017 motor vehicle excise, 6 transactions totaling the amount of \$ 160.89
- 2018 motor vehicle, 81 transactions totaling the amount of \$ 8,999.28

Mr. Reidy made a motion to approve the monthly abatement reports for May as presented. Motion seconded by Mr. Taugher. Motion passes 2-0.

Mrs. Couture Rimbold informed the board that she has been in contact with the Town Administrator regarding applicants for board appointment. She was informed that to date he has received two (2) applications.

Mrs. Couture Rimbold stated that Mr. Bishop from Bishop & Associates was in and they did an initial sales analysis. Without doing the full analysis including sales review, she informed the board that there is room to possibly increase single family assessments and two family assessments as well. She stated after the full review is completed, the results will be presented to determine if the board wants to move values. Mr. Taugher requested that last year's statistics be provided at the next meeting.

Mrs. Couture Rimbold stated she is happy to announce that Department of Revenue's required Course 101 is now available online through Gateway. She informed Mr. Reidy that his username and temporary password would be emailed to him. This course must be passed by board members in order to be certified to classify property. Without at least two (2) members being certified, a tax rate cannot be submitted or set. Mr. Reidy stated he was looking forward to taking the course.

Associate Assessor report:

Mrs. Couture Rimbold informed the board that her application for the Community Compact It Grant was not accepted this round. She stated it was a good exercise for her as she has never applied for a grant before.

She then informed the board that her annual review (PBE) was held on May 17. She stated she discussed not only her goals for the year but also discussed her assistant and the positive changes that have occurred within the office. The union staff also received a PBE this year.

Meeting Schedule:

Mrs. Couture Rimbold stated that the next regularly scheduled meeting should be held on Monday, June 25, 2018 however she would prefer to meet on July 9 and skip the June meeting. The board agreed that the next meeting will be held on July 9, 2018 at 9:00 a.m. She also reminded the board that their joint meeting with the Selectboard is scheduled for Tuesday, July 10. She is currently unsure of the time but believes it will be at 7:00 p.m.

Other Business:

Mrs. Couture Rimbold informed the board that the real estate and personal property warrants for Fiscal 2019 will be ready later this week for signature. She stated she would contact the board when they are ready.

Adjournment:

Mr. Reidy made a motion to adjourn. Motion seconded by Mr. Taugher. Motion passes 2-0.

Meeting adjourned at 10:02 a.m.

Respectfully submitted,


Melissa L. Couture Rimbold
Associate Assessor

List of documents reviewed during meeting

- | | |
|---------------------------------------|---------------------------------------|
| Minutes (Open and Executive sessions) | Associate Assessor files |
| Bills payable | Assistant to Associate Assessor files |
| April monthly statements | Monthly report files (vault) |
| Board appointment emails | Associate Assessor files |