

MPIC MINUTES

February 2, 2018

Members Present

Judy Gooch, Chair
Ann Eaton
Michelle Wolfe

John Martins
Nate Therien

Absent

Margaret Jodoin

Judy opened the meeting at 12:30 p.m.

Minutes: Minutes of December 19, 2017 were approved, with a minor correction re start time.

Update on Master Plan Process: Nate described the meeting he and Judy had with Richard Harris re the RFQ to be prepared. Re future issues, Richard suggested that we don't attempt to identify them, rather, in meetings lead with questions so participating groups have opportunity to bring them up (e.g., social service, aging). He agrees we need broad community input and that the consultant must be good at facilitating. One RFQ is to cover both the OSR plan and Master Plan. The OSR will have an advisory group, MPIC will serve as advisory group for MP. It was agreed that MPIC needs a member on the OSR group - Michelle will do that, with John to be her back-up. Richard would like to have Mt. Holyoke students involved in the OSR survey process.

Richard will send his finished draft of the RFQ to Judy for MPIC review. It is planned have the RFQ go out by end of February and start interviewing respondents toward the end of March. Richard has a list of consultants to contact; Michelle does also and will provide us her list. She will also forward to us copies of an RFQ she has and a copy of another MP. Re the update process, it looks as if initial steps will be over technical issues, to be followed by outreach.

Entity Updates: Judy noted that these need to be complete and forward to her by the end of April so our Annual Report will be ready for the Annual Meeting in May. Regarding the update meetings, we need to 1) take a copy of the current matrix and 2) mention the fact that the MP will be updated over the coming months and we will be looking for their input.

Re the meetings: Margaret and Nate are on the agenda for the next Sustainability/Energy committee; Conservation – Judy will arrange getting Ann, Michelle and John on the March agenda; Both Cultural and Historical will be done by Judy; Recreation and Tree committees meetings will be set up by Michelle; DPW will be set up by Ann; SHELD, John will set up; Redevelopment, Judy will see Frank DeToma re this; Town Administrator – Judy will set up for mid-March and after that, will also arrange our meeting with Selectboard; Planning Board – Richard will be asked to update matrix rather than hold another meeting with the Board. As general policy, it was agreed that entity meetings need to take place at least once annually, particularly during update process.

Next Meeting: No date set, will arrange for March when Judy returns.

Adjournment: 1:30 p.m.

Respectfully submitted by Ann Eaton

