



TOWN OF SOUTH HADLEY

Board of Assessors
116 Main Street, Room 104
South Hadley, MA. 01075-2896

www.southhadleyma.gov

Melissa L. Couture
Associate Assessor

Kevin E. Taugher
Chairman

Hazel R. Snopek
Clerk

Francis M. Conti
Member

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August 8, 2016

Minutes of meeting of August 8, 2016. Meeting was called to order at 9:10 a.m. Present at meeting were Mr. Kevin Taugher, Ms. Hazel Snopek, and Ms. Melissa Couture. Mr. Francis Conti was excused.

Ms. Snopek made a motion to accept the minutes from the meeting of July 14, 2016 as amended. Mr. Taugher seconded the motion. The motion passed 2-0.

Old Business:

Ms. Couture informed the board that she continued her research for the Fire District Percentage Allocation policy. She researched road lengths and the percent covered in each district. Based on the numbers provided for road lengths, the allocation would remain at 67% for Fire District #1 and 33% for Fire District #2 as previously presented. Mr. Taugher asked where the road length information came from. Ms. Couture stated the DPW. She provided the total mileage for each district. Mr. Taugher stated that prior to any vote he wanted to disclose that he is a resident of district #1. Ms. Snopek then stated that she is also a resident of district #1. Based on these facts the board chair invoked the rule of necessity to ensure full disclosure. A policy vote like this, with valuation impact he said, can influence the overall levy. Ms. Snopek then made a motion to accept the Fire District Percentage Allocation policy regarding personal property for certain utility accounts as presented. Mr. Taugher seconded the motion. The motion passed 2-0.

New Business:

Ms. Couture informed the board that a thorough review of the 3ABC forms was completed this year and there may be some properties that are currently exempt that may become partially if not fully taxable. One of these is the RFK Children's Action Corp. Ms. Couture explained the correspondence back and forth. She will be sending one more final notice for information as she did not place a deadline in the last correspondence. She will keep the board abreast of this situation.

Ms. Couture stated she has begun working on the annual report however, she needs just a few more numbers to finalize the report. The board reviewed the draft report. The board members provided some edits. The board agreed that once the report was complete it would be sent to the board chair for final approval prior to submission. Ms. Couture stated it would be completed and sent later today.

Associate Assessor Report:

Ms. Couture informed the board she is in receipt of the Hampden/Hampshire Counties Assessors Association (HHCAA) annual summer meeting notice. The meeting is being held on August 22.

Ms. Couture informed the board she is in receipt of the HHCAA fall seminar. The meeting is being held on September 7 and both she and Mrs. Cronin would like to attend. The board concurred and stated that if they are interested in attending they will let Ms. Couture know.

Meeting Schedule:

Ms. Couture reminded the board that the next meeting would be Monday, August 22 however, this will be her first day back from vacation. The board stated they will not meet until September 19 at 9:00 a.m.

Other Business:

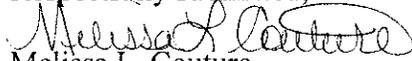
The board reviewed some zoning information with Ms. Couture.

Adjournment:

Ms. Snopek made a motion to adjourn. Motion seconded by Mr. Taugher. Motion passes 2-0.

Meeting adjourned at 10:02 a.m.

Respectfully submitted,



Melissa L. Couture

Associate Assessor

List of documents reviewed during meeting:

<u>Document</u>	<u>Location</u>
Minutes	Associate Assessor files
Fire District % Allocation Policy	Associate Assessor files
Correspondence - RFK Children's	Associate Assessor files
FY 16 Annual Report	Associate Assessor files
HHCAA Summer meeting notice	Associate Assessor files
HHCAA fall seminar notice	Associate Assessor files