

MINUTES OF THE SOUTH HADLEY COUNCIL ON AGING MEETING
Monday, July 18th, 2016

The meeting was called to order by Chairperson Mary Bill at 4:00 p.m.

Present: Sheila Adams, Mary Billion, Judith Fortier, Sarah Gmeiner, Carlene Hamlin, Grace Kelly, Donald Lever and WMEC Liaison Ken Ellis.

Excused: Eileen Burke, Richard Mattson, and William Schenker

Director Leslie Hennessey present.

MEETING MINUTES: Eileen Burke's name will be added to the list of members present for the June 13th meeting. A motion was made to accept the amended minutes of the June 13th, 2016 meeting by Carlene Hamlin, seconded by Grace Kelly and unanimously approved by the Board.

BILLS PAYABLE: A motion to approve the bills was made by Carlene Hamlin, seconded by Judith Fortier and unanimously approved by the Board.

THE DIRECTOR'S REPORT: A white board will be put by the back door asking all who enter from that door to sign-in at the front desk. It is vital for people to sign-in using the MySenior system as this is how numbers are tracked. A motion to accept the director's report was made by Carlene Hamlin, seconded by Sheila Adams and unanimously approved by the Board.

STANDING COMMITTEES:

Finance/Planning Committee – No meeting

Nominating Committee – No meeting

Policy Committee – No meeting

WESTMASS ELDERCARE REPORT: Ken Ellis reported that the School/Elder Lunch program was funded exactly the same for this year. Funding was granted to three sites for the Homeless Elder Meal program. South Street Day Care in Holyoke and Guardian Healthcare were assed as providers. The WMEC picnic will be held in W. Springfield July 26th.

OLD BUSINESS:

- A. Representation on New Senior Center Committee – There will be representation from the Council, when committees are formed.

- B. Activity/Volunteer Coordinator Position – The position has been posted and hopefully the position will be filled quickly. Staff and volunteers have been volunteering their time to fill in where necessary while the position is vacant.

NEW BUSINESS:

- A. Annual Report – Lisa is finishing the year-end report.
- B. “Those items not reasonably anticipated by the Chair, 48 hours in advance” –
 - a) Carlene Hamlin made a motion to remove the MUNIS report from the packet council members receive monthly. Member Grace Kelly seconded the motion. All members but Donald Lever approved the motion. The motion carried. Donald Lever was not in favor of the motion unless the finance committee met more than once a year. Donald Lever requested quarterly reports of the gift accounts that included totals of donations, expenditures, and new totals in each account. Director Leslie Hennessey said she would get back to the board on her decision.
 - b) The ice cream social went well. All ice cream was consumed and everyone had a great time.

A motion to adjourn was made at 5:02 p.m. by Carlene Hamlin, seconded by Shelia Adams, and unanimously approved by the Board.

The next meeting is September 19th, 2016 at 4:00 p.m.

Respectfully submitted by Sarah Gmeiner, secretary.