

MINUTES OF THE SOUTH HADLEY COUNCIL ON AGING MEETING

Monday June 13, 2016

The meeting was called to order by Chairperson Gail Bielizna-Pafford at 4:00 pm.

Present: Doris Bibeau, Gail Bielizna-Pafford, Donald Lever, Grace Kelly, Mary Billion, Judith Fortier, Sheila Adams, William Schenker, Carlene Hamlin.

Excused: Sarah Gmeiner, Ken Ellis (Western Mass Elder Care liaison).

Director: Joann Trybus present

MEETING MINUTES: A request made by Don Lever to Sheila Adams for the inventory of items donated by the Friends for the existing pool room: pool table, pool sticks, light over the table, any other applicable items. Sarah was unable to locate any such inventory. Don wanted this inventory to be kept on file by the Friends for whenever we have a new Senior Center. This would be proof these items would go to the new center. Joann introduced the new COA director , Leslie Hennessey to the Board of Directors. A motion was made to accept the minutes of the May 9th, 2016 meeting by Sheila Adams, seconded by William Schenker and unanimously approved by the Board.

BILLS PAYABLE: A motion to approve the bills was made by William Schenker, seconded by Carlene Hamlin and unanimously approved by the Board.

THE DIRECTOR'S REPORT: Leslie Hennessey , the new COA director joined the staff on Monday, June 6 and began her 3+ week training on Tuesday. New Director's letter was read. Doreen has left.. The Town Administrator and Leslie (the new director) will discuss the need for replacing the position. Everybody is stretched on responsibilities. Leslie will be talking with the Town Administrator about this situation. She will provide documentation of what cannot be done because of these lost hours. The Town Meeting was held on May 11th and \$40,000.00 was allocated for a feasibility study for municipal buildings with an emphasis on the Senior Center. The dishwasher internal water heater had to be replaced. It's 29 years old. The security alarm system had a defective unit and it also had to be replaced. Carpeting in the library and offices are being replaced. It's been there since 1998.

STANDING COMMITTEES:

- A. Financial/Planning Committees - No Meetings
- B. Nominating Committee – Vote for new officers under new business.
- C. Policy – Review of final COA Policy, Rules and Regulations under old business.

Report from Western Mass Elder Care Liaison

Ken Ellis excused. No report.

OLD BUSINESS:

A final review of COA Policy

1.Changes to Consumer Information and Permission Policy

COA will seek written permission to speak to a family member about matters related to general behavior, appearance, lack of personal care, issues involving other persons while at the Senior Center and/or other risk incidents.

Reviewed at April and May Board meetings. All official steps covered. So it can be incorporated into handbook after vote.

Unanimously approved by the Board.

NEW BUSINESS

- 1. Vote for officers- 3 officers
 - Sarah Gmeiner, Secretary
 - Judith Fortier, Vice Chair
 - Mary Billion, Chair

Unanimously approved effective July 1, 2016

- 2. Review of Town Budget

Joann did a review of budget, what each account entails and how it's used. . This year will be overspent due to extenuating circumstances such as the new stove. Repair and maintenance look like we didn't spend all our monies but this was because the stove project was not completed at budget time. If we are overspent we're to just continue as a deficit

Grants and gift accounts show the great support the Senior Center has from the people of South Hadley. Year to date The NEW SENIOR CENTER FUND already has \$60,005.00 in it. The regular budget is more supported in last couple of years.

