

**SELECTBOARD MEETING
TUESDAY, MARCH 8, 2016
SELECTBOARD MEETING ROOM – 7 P.M.
MINUTES**

Present were Members: Chair Francis J. DeToma, Sarah Etelman, Bruce C. Forcier and John R. Hine; Town Administrator Michael J. Sullivan. Vice Chair Ira J. Brezinsky was absent.

Chair DeToma called the meeting to order at 7 p.m., noting that SB Member Brezinsky was not present.

1. APPROVAL OF MINUTES

SB Member Forcier moved to approve the regular Selectboard minutes of February 2, 2016 and February 16, 2016 and Executive Session minutes of February 2, 2016. SB Member Etelman seconded. The motion passed unanimously 4:0.

2. ANNOUNCEMENTS

SB Member Etelman reminded residents that the Mount Holyoke College spring flower show started this past weekend and is open through March 20th from 10 a.m. to 4 p.m. daily and from 1 to 4 p.m. on Sunday.

As a reminder from the Town Clerk, the last day to register to vote for the April 12, 2016 Town Election is Wednesday, March 23rd, Ms. Etelman continued. And, the Collector has issued a notice reminding residents that motor vehicle excise bills will be issued March 14th and are due on or before April 13th. If excise tax bills are paid after this date, interest charges and a \$30 demand fee will be applied. Any resident who does not receive a bill is encouraged to contact the Collector's office at (413) 538-5017, ext. 200.

The Recreation Department's annual Easter Egg hunt and hat parade will take place at Buttery Brook Park on Saturday, March 26, 2016 at 10 a.m., SB Member Forcier announced. And, Festforward, a fundraising event to raise money for the music festival FallsFest, will be held on Saturday, April 2nd from 7 to 11 p.m. in the Town Hall auditorium.

3. OPEN FORUM

Gregory R. Dubreuil of 5 Eagle Drive, who identified himself as a representative of residents of Old Lyman Road and surrounding neighborhoods, addressed the Selectboard regarding the proposed relocation of South Hadley Electric Light Department (SHELD) headquarters. He said he realized the Selectboard does not have direct authority over where SHELD locates its facility but understands that there are no individuals with greater influence in town than Selectboard members. He presented the following reasons that he does not consider the Old Lyman Road location appropriate:

- The town's action in designating the area for residential use. Mr. Dubreuil expressed the opinion that when the town rezoned the area from commercial to residential, town officials made a commitment to residents of the neighborhood that there would not be commercial development there. Even though SHELD is able to circumvent zoning laws, that does not mean doing so is appropriate, he opined.
- Economic well-being of the falls. SHELD has been in the falls for a century, and everyone he talks to in town feels the falls location is the most appropriate. As a long-time resident of town, he remembers the falls as being more vibrant and does not feel pulling SHELD out of the area will help revitalization efforts.
- Cost. There are questions as to whether a small-town utility needs a \$10 million facility and whether a lender can even be found to finance such a project, he asserted. Servicing the associated debt and operational costs of the new facility will certainly impact ratepayers and payment in lieu of tax (PILOT) discussions and will hinder and impede exploration of alternative energy sources, he contended.

Mr. Dubreuil presented and submitted for the record a letter written to the Municipal Light Board (MLB) in December 2015, together with a statement read at the MLB's January 21, 2016 meeting and a petition signed by 60 residents of Old Lyman Road, Old Lyman Terrace and Eagle Drive. He urged Selectboard members to urge the SHELD board to issue an RFP to solicit a more cost-effective solution.

Joanna L. Brown of 25 Charon Terrace endorsed Mr. Dubreuil's comments, adding that, in her opinion, the decision to build a new municipal light facility "has to be strategically right in every way." \$10 million dollars is a large expenditure, she pointed out. South Hadley residents are already shouldering the cost of other important buildings, including the library and Plains School, she observed. Adding this building into the mix right now would be an additional burden. She has yet to see anything that would convince her that the return on investment would justify the capital outlay, especially with declining revenues. Her suspicion is that as people switch to alternative energy sources, the argument in favor of relocation will be even less compelling. She referred to the medical principle, "First do no harm," stressing the need to weigh the common good and community benefit against the potential harm to some residents.

4. NATURAL HAZARD MITIGATION PLAN

Jamie Caplan of Jamie Caplan Consulting, LLC gave a Powerpoint presentation on the status of updating the town's Natural Hazard Mitigation Plan. Members of the Hazard Mitigation Committee were present, including representatives of the Fire Districts, Water Departments, SHELD, Police Department, Planning Department, Department of Public Works and Board of Health.

Hazard mitigation is any sustained action taken to reduce or eliminate long-term risk to people and their property from hazards, Ms. Caplan explained. She cited building buildings to withstand high winds and the identification of flood-prone areas as examples of mitigation measures.

Without a plan, the federal government will provide funding for emergency work such as debris removal and protective measures, she acknowledged. However, the benefit of having a plan is that, with a plan, the government provides reimbursement for permanent projects undertaken prior to a natural disaster to mitigate potential damage, such as raising the elevation of a bridge. FY 2016 Hazard Mitigation programs have just been announced and available funding is higher than ever, Ms. Caplan advised. Emergency funding following a disaster is automatically available according to a town's needs, but funding for mitigation projects is competitive, she noted.

Ms. Caplan described the planning process undertaken to date. The Hazard Mitigation Committee has held four meetings and has one more meeting scheduled for Thursday, March 10th. Tonight's meeting is the second of two public forums required by FEMA. She stressed the importance of public input in drafting a plan unique to the community. The Pioneer Valley Planning Commission (PVPC) received a grant to update the plan and the town has met its obligation to provide an in-kind contribution by donating staff time valued at \$4,200 to allow employees to serve on the committee. Ms. Caplan listed the full membership of the committee, which, in addition to those present, includes representatives of the School Department and Conservation Commission.

Ms. Caplan described the risk assessment process. Participants make a list of hazards that could affect the community and a list of critical facilities and combine the two to determine where risk exists. She reviewed the list of current hazards, including dam failure, severe thunderstorms/wind/tornados, severe snowstorms/ice storms and extreme temperatures. South Hadley's critical facilities include Town Hall, the police station, fire stations, schools, the Council on Aging, South Hadley Public Library, utilities and the Gaylord Library.

Ms. Caplan reviewed the Goal Statement as being "to reduce or eliminate the loss of life, property and government disruption to all natural hazards."

Joanna Brown asked if the lack of a hospital had been identified as a missing piece in mitigation planning, and Ms. Caplan said "no," because the presence of a hospital does not prevent emergencies. First responders now provide emergency medical response and transport to hospitals in the event of an emergency, she pointed out. The mitigation plan looks at actions that can be taken prior to a natural hazard to reduce property damage and loss of life, she clarified.

Ms. Brown acknowledged the local arrangement for schools to serve as emergency shelters but asked if South Hadley also has resources such as cots, water and blankets available for emergency use. Ms. Caplan confirmed that South

Hadley “is in good shape” in this regard thanks to the efforts of Emergency Management Director Sharon Hart. Proposed mitigation actions do call for increasing the town’s resources, she added.

Mitigation activities fall into four categories: local planning and regulations (zoning), structure and infrastructure projects (maintaining culverts, retrofitting bridges, etc.), natural systems protection (protecting the environment) and education and awareness programs.

Ms. Caplan reviewed some of the specific mitigation actions recommended by the plan:

- Adding a dry hydrant on River Road and Tigger Lane where the water main ends (i.e. - a pipe that goes into a stable water source like a pond or a lake to allow fire trucks to replenish their water supply)
- Evaluating and, if feasible, reestablishing an emergency access route on River Road
- Evaluating the cost effectiveness of raising the road and replacing the culvert and water main on Pearl Street to avoid flooding and the need to evacuate homes
- Installing a back-up generator at Fire District #2 headquarters to serve as a back-up Emergency Operations Center (EOC)
- Installing a generator and carbon monoxide detector at Mosier School so it can be used as a shelter
- Inviting Mount Holyoke College to join in town emergency management planning efforts, including annual table-top exercises
- Installing a generator at Town Hall

Proposed projects are ranked within the plan. Consultants are almost finished drafting the plan, after which the Hazard Mitigation Committee and the public will have the opportunity to review it, she related. Once approved by the committee, the plan will be submitted to the Massachusetts Emergency Management Agency (MEMA) for review and comment, after which it will be submitted to the Federal Emergency Management Agency (FEMA) for final review. Once approved by FEMA, the plan must be adopted by the community.

The committee is meeting Thursday at 10:30 a.m. to review the draft plan. She recommended that reviewers focus on recommended actions.

State approval takes about a month, she elaborated. MEMA will get the plan by the end of March, so it will go to FEMA by the end of April. FEMA gives itself three months to review a plan.

SB Member Hine asked about the source of funding for proposed projects, and Ms. Caplan confirmed that pre-disaster mitigation funding is available through FEMA. Ms. Etelman asked if adoption was by the Selectboard, Town Meeting or by town-wide vote, and Mr. Sullivan expressed his understanding that the plan could be adopted by the Selectboard.

A woman in the audience who did not identify herself asked if being at higher risk was a competitive advantage for funding, and Ms. Caplan said yes, since a cost/benefit analysis must be performed for every funding request. The woman asked if the town’s hazardous landfill would be taken into consideration, and Ms. Caplan said that everything is taken into consideration.

Chair DeToma closed the public hearing at 7:35 p.m.

5. CONSENT AGENDA

A. ONE DAY ALL ALCOHOL LICENSE REQUESTS:

- Imad Zubi, for MHC Willits-Hallowell Center – April 23, 2016 – Chapin Auditorium
- Jon E. Camp, Music & Arts South Hadley, Inc. – April 2, 2016 – Town Hall auditorium

Mr. Forcier moved to approve the consent agenda. Ms. Etelman seconded. The motion passed unanimously 4:0.

6. JUNK DEALER'S LICENSE

Christopher Terrell Clark presented his application for a Junk Dealer's License. He stressed that he is proposing a very small venture with an estimated capital investment of roughly \$10,000. He has no previous operating experience, but his intention is to buy old precious metals that people are willing to sell and to melt them down either to collect for himself or to sell on the internet. He has spoken to the Planning Department and intends to submit a letter verifying that he will operate the business within the constraints of the zoning bylaw. The only potentially hazardous materials or activities involved will be melting down the gold, which will be done in his garage, he presented.

Chair DeToma asked if there would be any visible signs of his business, and Mr. Clark assured him that there would be no indication from the street.

SB Member Forcier referred to requirements that junk dealer's check identification of all prospective sellers and keep detailed records of purchases available for inspection by the police. Mr. Clark confirmed that he has a copy of the local as well as state requirements and said he would be willing to post the information to the Police Department on a regular basis if requested. He plans to keep a record of all purchases on a spreadsheet and to post pictures of jewelry on the internet so that stolen goods could be readily identified.

SB Member Hine noted that issuance of a Junk Dealer's license technically gives the license holder permission to buy and sell junk, old metals and second-hand articles. Chair DeToma asked if Mr. Clark would have any objection to restrictions being placed on the license, and he said he would not.

SB Member Etelman moved to approve the Junk Dealer's license but restrict it to the purchase and sale of precious metals and jewelry. SB Member Forcier seconded. The motion passed unanimously 4:0.

7. SEASONAL ANTIQUES AND COLLECTIBLES PERMIT

Mr. Sullivan sought direction from the Selectboard with regard to an informal inquiry from the owner of McCray's Farm about the prospect of obtaining a seasonal Flea Market Permit. Stephen McCray is planning to have a Farmer's Market and would like to sell antiques and collectibles, he explained. The Selectboard has not had a similar request before and so has never issued a seasonal permit. (It is unclear if single-event flea market licenses are valid for just one day or more than one, he said.) The license fee for a Flea Market Permit is currently \$25 per event and \$5 per vendor.

In looking at surrounding communities, Hadley issues seasonal licenses for \$400 a season. It would be up to the board whether to require Mr. McCray to apply for individual licenses or to issue a seasonal license.

Parking would be contained on the farm property, and any permit would include the restriction that parking not be allowed on the road, Mr. Sullivan elaborated.

Members asked questions and offered comments. SB Member Etelman noted that the request is for Thursday through Sunday, so it would run several days a week. Mr. DeToma asked if the event would be limited to daylight hours.

SB Member Forcier said his only concern is that the Hadley Flea Market needs a police detail to control traffic entering and exiting the site. He expressed the opinion that, if traffic control is needed, it should be Mr. McCray's responsibility to pay for it. With its long history in town, he is in favor of McCray's being able to increase its income, he commented.

Mr. Sullivan reminded members that the town is going to pave Alvord Street this year in late spring/early summer. The Selectboard could attach a condition to the permit requiring Mr. McCray to hire a police officer upon the request/order of the Police Chief, he confirmed. Mr. McCray does not intend to hold the bazaar during the tractor pull or haunted hayride, he assured.

SB Member Hine asked how collecting fees from vendors would be handled, and Ms. Etelman said her preference would be to have a set fee and let Mr. McCray recover any costs from vendors.

Chair DeToma said he was a little concerned about how Alvord Place residents would react to the increased activity. Mr. Sullivan said he appreciated the point but thought that if the Selectboard started slow and initially allowed the event for just six weeks, town officials could monitor its progress.

Chair DeToma said he thought the consensus was that the Selectboard would like to support Mr. McCray's venture but with some safeguards for the neighborhood.

Linda Young of 15 Westbrook Road noted that McCray's farm is under an Agricultural Preservation Restriction (APR) and said she didn't see how this would be allowed under that program.

Mr. Sullivan clarified that the plans call for having a farmer's market with a flea market associated with it.

Chair DeToma suggested asking the Town Administrator to draft something for the board's review.

Mr. Sullivan said he would look into the APR issue, police issue and question of daylight hours. He encouraged the public to communicate any other issues or concerns to the Selectboard office.

Ms. Young asked if Alvord Street is being widened at all, and Mr. Sullivan said yes, it is being restored to its original width. There will be two to three feet added in a number of places, he confirmed. SB Member Hine asked if bike lanes would be included, and Mike said, unfortunately, the road does not qualify. For a complete street, a road width of 44 feet is needed and there are sections with only 28 feet. They are hoping to expand the majority of the road to 33 or 34 feet. There are telephone poles along the roadway that would be very expensive to remove to provide greater width.

8. TOTH PROPERTY

The town has been ordered by the Building Department and Fire District #1 to immediately remove the vacant building as a potential hazard, Mr. Sullivan related. The survey committee went out and looked at the property and declared that the building was unfit for habitation and beyond hope of being rehabilitated. A very industrious beaver colony has built a dam and there is an oil tank in the middle of the pond. He met with the Department of Environmental Protection (DEP) on site and determined that there is no leakage and that the tank is probably empty. Town employees took care of some of the site issues immediately. Workers brought in fill to reestablish the access road and boarded up the structure. They locked up the bulkhead, chained it shut and tried to make it as safe as possible but the building and accessory structures remain. The town invested over \$300,000 to purchase the property, and early indications are that its clean-up could cost as much as \$300,000. Debris on the property includes asbestos shingles and buried tires and there are some unidentified liquids in the basement believed to be hydraulic fluids. He said he hoped it would cost a lot less. He found out yesterday that before contractors can even start work the Natural Heritage & Endangered Species Program has to conduct a mapping exercise to document the possible presence of endangered species.

Ms. Etelman said she remembered when the purchase was presented to Town Meeting, and she thought the property was conservation land. The Conservation Department has vehemently denied it is conservation land, Mr. Sullivan responded. It may have development potential for a few houses. In his report, he suggests including it in the Request for Proposals (RFP) for a solar project.

Town officials need to take some action to remedy the situation, Mr. Sullivan concluded. He stated his intention to propose putting an article before Town Meeting for an appropriation to clean up the property, and Chair DeToma said he thought that was appropriate.

9. FY 2017 BUDGET

Mr. Sullivan reviewed the draft FY 2017 budget. The budget is an ever-evolving document, but it has come to a balance based on projected revenues and expenses, he reported. To reach a balance, he had to cut the \$100,000 appropriation to stabilization, reduce the OPEB contribution by \$40,000 and reduce various other budgets by another \$40,000.

Redevelopment Authority funding was in the budget but, through the hard work of Town Planner Richard Harris, the town will be receiving a \$350,000 planning grant. He and Mr. Harris believe it is appropriate to fund redevelopment requests out of that money.

SB Member Hine asked when the money would be received and what type of projects it could be used to fund.

The money will be here in the next few weeks, and there are no restrictions on it, although program administrators strongly suggest it be used for planning purposes. Some communities have put it into the General Fund, although he would not advocate for this approach. He would recommend that it be put into a separate account to be used for planning exercises and for investment and redevelopment plans.

Mr. Hine sought to clarify any requirements related to acceptance of the money. He expressed his understanding that communities are required to show some progress toward completion of economic development projects. However, Mr. Sullivan explained that no specific actions are tied to acceptance of the money. Chair DeToma clarified that there are bonuses tied to implementation of some of the Smart Growth goals.

SB Member Hine asked what would happen to the remaining funds after allocation of \$90,000 to the Redevelopment Authority, and Mr. Sullivan said his recommendation would be to put the money in an account similar to the PEG access account. Mr. Hine asked if this would require Town Meeting action, and Mr. Sullivan said no.

Mr. Sullivan reviewed significant changes to various budget accounts. In department after department, there are significant reductions, from Selectboard to Town Counsel, he related. The Information Technology (IT) budget is \$9,000 below last year's appropriation, even though he has added charges for telephone service from various departments (\$17,000) and folded in the copier expense as part of an attempt to move all technology expenses into one budget. He commended IT Coordinator Jamie Doolittle for his good work, especially in negotiating down the cost of MUNIS and other software. There is a net reduction despite the addition of new expenses, he concluded.

Public Building Maintenance went from \$195,000 to \$244,430, with the bulk of the increase coming from the addition of \$54,000 for rubbish collection for all public buildings, including the schools. This charge was previously paid out of the solid waste budget but now that the solid waste budget is tighter it is really unfair to charge the Pay as You Throw (PAYT) program for dumpsters. He expressed the opinion that it is appropriate to charge it to the operating budget, since it truly is a general government cost.

All overtime for police details for town events such as elections and the July 4th fireworks has been moved into the Police Department budget, he continued. The FY 2016 Police Department Personnel Services budget was \$2,459,591 while the FY 2017 budget is \$2,277,895. The FY 2016 budget included a \$160,000 settlement, he acknowledged, but there are additional reductions due to the hard work of the chief in controlling energy consumption and reducing expenses.

Inspectional Services is technically supposed to be a revenue-neutral department for the town. Numbers are getting closer but it is certainly not neutral yet, he observed. Building Department fees are up by about \$29,000 over the same time last year but there is still a projected gap of \$40,000 to \$60,000 between revenue and expenses, he related.

Chair DeToma inquired about the general status of compliance; if contractors are getting the required permits. The town might be able to do better in revenue with stricter enforcement, he suggested.

The town has increased the hours of the Senior Clerk and Assistant Building Inspector because more people are coming forward to apply for permits, Mr. Sullivan responded. He knows of at least three instances where contractors were doing work without permits and were discovered and made to pay double fees.

Mr. Sullivan summarized the status of other budgets as follows:

- DPW administration - not much change. There is a minor reduction (\$3,000) in the Streetlighting budget.

- The Board of Health budget is slightly up, mostly due to a small increase in the community nurse's salary and the addition of \$1,000 for a substitute nurse.
- Council on Aging – with the current director's pending retirement, he adjusted the director's salary in expectation that the new director will come in at lower salary.
- Veterans Services – the number of families served by veterans' services has continued to increase. The Veterans Service Officer (VSO) has told him he will most likely have to ask for additional money to cover this year's budget at the Special Town Meeting.
- Recreation – a change to the director's job responsibilities in taking over some of the General Manager duties at the Ledges has led to some increase but members will notice a decrease in the Ledges Personal Services budget.

Unemployment Insurance is up \$6,000 to \$72,000, retirement is up by about \$180,000 and Group Health Insurance is up a little less than 1.8% even though there was a 6.8% increase in health insurance premiums, Mr. Sullivan recounted. The containment of health insurance costs is attributable to strong efforts to hold the line on new hires, he reminded.

Liability insurance is up by about \$6,000. A line was added to accommodate deductibles last year, he noted.

With regard to the Ledges Golf Course, he has cut the budget for staffing from \$138,522 to \$115,758, while the total budget for golf-related expenses is down almost \$30,000. To operate the Valley View Grille, the town spent \$141,238 on Personnel Services in FY 2015 and he has reduced that amount to \$113,000. Operators are going to significantly change the way people are served to expedite food service, he presented. Customers will place orders at a food station and wait staff will then deliver food to the table. Some people will not like this, but management is trying to enlist customers in helping to keep costs down. One of the complaints last year was having too many wait staff on shift without enough customers. They are trying to run "more lean and mean" this year, with a resulting \$30,000 savings. Beginning the year with a \$60,000 reduction on the expense side is a good start, he suggested.

Worker's Compensation is up since last year he made the deliberate decision to draw down the account somewhat by reducing the appropriation. The Injured on Duty (IOD) appropriation too has increased from \$50,000 to \$60,000.

As mentioned, he had proposed a \$100,000 contribution to the Stabilization Fund but had to eliminate it, and he also reduced the OPEB appropriation from \$200,000 to \$160,000.

The School Department budget will increase by 1.25%. The transportation line item was absorbed into the expense portion of the budget, he noted.

It is an austere but balanced budget, Mr. Sullivan observed. When final numbers are in, town officials will be operating government in South Hadley with less money than last year once again by probably a full percent. The town has to continue to make investments in technology and to rely on technology to do more, from employment applications to conducting business. The town will be offering on-line building permits for the first time by the end of March, he said, heralding this as "a big step forward."

Mrs. Young thanked Mr. Sullivan for making budget information available to Town Meeting members throughout the budget process. What a difference it's made, she commented. At the same time, he has gotten a lot of helpful feedback from Town Meeting members, Mr. Sullivan responded.

Chair DeToma pointed out that the budget will be reviewed again at the next Selectboard meeting at the Council on Aging on March 22nd. The Selectboard will be inviting Capital Planning Committee members, Appropriations Committee members and the public to ask questions and provide input on the budget at this meeting, he said.

Mrs. Young asked how the Selectboard office would get that message out, and Mr. Sullivan said he would notify Town Meeting members.

10. OLD FIREHOUSE MUSEUM REQUEST TO RESTRICT PARKING OVERNIGHT

Trustees of the Old Firehouse Museum members Diane and Philip LaRoche were present. Firehouse Museum trustees supplied him with a list of maintenance issues they would like to have addressed, Mr. Sullivan advised. Workers have addressed items 1 through 5 but he wanted to discuss the request to restrict overnight parking with the Selectboard.

The trustees' request is to allow parallel parking along the street and to put attractive planters in front of the building so no one will park there, Mr. Sullivan explained. According to the trustees, there will be no loss of parking. He offered to provide catalogues to the trustees to pick out suitable planters.

Chair DeToma endorsed the proposal, agreeing that the façade should be in full view. He reminded Selectboard members that the Conway School of Landscape Design has prepared a landscaping plan for both sides of the firehouse and the plan calls for putting planters in front of the building so the historic façade can be more fully appreciated.

The Selectboard has to vote to allow on street parking and to do away with parking in front of the building, Mr. Sullivan clarified. **SB Member Etelman so moved. SB Member Forcier seconded. The motion passed unanimously 4:0.**

The trustees met on February 18th and sent Mr. Sullivan a comprehensive list of maintenance items, and here it is March 8th, and they're all done, Mrs. LaRoche volunteered. We are very pleased, she remarked.

There being no further business, **SB Member Etelman moved to adjourn. SB Member Forcier seconded. The motion passed unanimously 4:0. The meeting was adjourned at 8:41 p.m.**

RESPECTFULLY SUBMITTED,

**LAURA KRUTZLER
ADMINISTRATIVE SECRETARY**

EXHIBIT A

List of Documents Reviewed at March 8, 2016 Selectboard Meeting:

1. March 8, 2016 Agenda.
2. Minutes of February 2, 2016 regular Selectboard meeting.
3. Minutes of February 2, 2016 Selectboard Executive Session.
4. Minutes of February 16, 2016 regular Selectboard meeting.
5. All Alcohol Application from Imad Zubi for the Willits-Hallowell for reception at Chapin Auditorium on Saturday, April 23, 2016 from 8 p.m. to 1:30 a.m.
6. One Day Beer and Wine License from Jon E. Camp for Music and Arts South Hadley for “FestForward” on April 2, 2016 from 7 p.m. to 11 p.m. in the Town Hall Auditorium.
7. Certificate of Liability Insurance from White-Jubenville Insurance Agency for General Liability Insurance for Music and Arts South Hadley, Inc. from April 1, 2016 to April 1, 2017 with the Town of South Hadley named as an additional insured.
8. Notice of South Hadley Natural Hazards Mitigation Plan Public Forum on March 8, 2016 at 7:15 p.m.
9. Flyer and Press Release for Natural Hazards Mitigation Plan Public Forum.
10. General License Application from Christopher Terrell Clark to “obtain a junk dealer license to facilitate purchase and selling of old metals as a private dealer” at 171 Newton Street.
11. E-mail from Town Planner Richard Harris re: Junk Dealer’s License Application.
12. Aerial photograph of Toth property with sketch of approximate wetland boundaries.
13. FY 2017 Detailed Budget Request.
14. Town of South Hadley Preliminary Estimated Sources and Uses Worksheet dated February 29, 2016.
15. Town of South Hadley Draft “General Fund” Operating Budget and Revenue Comparison Estimates.
16. Trustees of the Firehouse Museum Report to the Town Administrator.
17. Town Administrator Report dated March 4, 2016.