

Town of South Hadley

Board of Health

Board of Health, Members

Walter R. Wolf, DPM, Chair
Michael A. Rosner, MD, Vice Chair
Suzanne M. Cordes, Clerk



Board of Health, Staff

Sharon D. Hart, Dir. of Public Health
Jennifer J. Jernigan, Admin. Assistant
Margaret E. Bernard, RN
Community Health Nurse

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BOARD OF HEALTH MINUTES January 6, 2016

As Approved – February 3, 2016

Present: Dr. Wolf, Chair; Dr. Rosner, Vice Chair, Suzanne Cordes, Clerk; Sharon Hart, Health Director, Jennifer Jernigan, Administrative Assistant

The Board of Health Meeting was called to order at 4:37 p.m. by Dr. Wolf.

1. Minutes

a. December 9, 2015

Dr. Wolf motioned to accept the minutes. Dr. Rosner seconded. All were in favor.

2. Director's Report:

- Director Hart worked with Pioneer Valley Performing Arts on their new addition.
- We received the Monthly Water Quality Report for November 2015.
- We are getting in our bulletins from Homeland Security. They are just set up differently.
- Director Hart wrote a letter of support for the South Hadley Redevelopment Authority's Brownfields Site Assessment Grant Application. Director Hart may be on the committee. Discussion occurred around what Brownfields are, etc. **Suzanne Cordes requested that Director Hart get her the website information from DEP so she can research the topic. Please email her.**
- Director Hart also work a letter of support for Richard Harris, Town Planner, who is applying for a grant. The grant is to look at subdivision plans, sidewalks, and open space planning to make healthy areas.
- We continue to enter permits in the ViewPermit System. Discussion occurred around how the new system is functioning and the workflows involved. We will be meeting with the Town Administrator sometime in the next few months to hash out with all departments the challenges and how to address them.

- Jennifer Jernigan wrote a Notice of Compliance.
- Director Hart reviewed the septic system plan for 39 Old County Road. She had them make a couple of changes. They then resubmitted the plan and the system is in now.
- We finished the Holiday Gift Program.
- Director Hart and Jennifer Jernigan were on vacation the week between Christmas and New Year's.
- We discussed some of the complaints received since last meeting. No heat issues, how we handle trash complaints, etc. Director Hart also wrote up a template letter referencing the Property Care Bylaw that can be used in many instances.

3. New Business:

None

4. Old Business:

a. Plains School

We haven't addressed yet the water barrel that collects rain, etc. because it is too cold now and there shouldn't be any kids outside playing with that kind of stuff right now. No word yet on lights being left on late at night or loud dumpster noises early in the morning, (around 6 am). Director Hart has given the complaints to the School Department.

b. Tobacco Compliance Checks – What Grant Covers

It was determined that the Grant does not cover letters going out saying that someone is doing a great job with monitoring tobacco sales to minors.

Motion was made that the next meeting date is set to February 3, 2016 at 4:30 p.m. per Dr. Wolf. All were in favor.

5. Adjournment:

Dr. Wolf motioned to adjourn the meeting at 5:08 p.m. Suzanne Cordes seconded. All were in favor.

Respectfully Submitted,

Jennifer J. Jernigan
Administrative Assistant

ATTACHMENT A

DOCUMENT	RECORD LOCATION
Building Permit – 15 Mulligan Drive	BOH File
Monthly Water Quality Report – November 2015	BOH File
MEMA – Department of Homeland Security Bulletins	BOH File
Letter of Support for – South Hadley Redevelopment Authority	BOH File
69 Lathrop Street – Apt. 9A – Letter of Compliance	BOH File
Letter of Support for – Planning Board	BOH File